

CLUN with CHAPEL LAWN PARISH COUNCIL

Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU Tel: 01584 874661

Email: cewilliams1@btinternet.com

Website: www.2shrop.net/clunandchapellawnpc

The Minutes of the Parish Council Meeting held at Hazelhurst Close Chapel Lawn Village Hall Clun on Tuesday 27th April 2011 at 7.30pm.

1. Present:

Cllr C Pendry (Chairman)

Cllrs B Palmer,

M K Smith, T Ely-Corbett, C Humphreys and S Hadwen

2. Apologies for absence:

K Terry, M Williamson, J Limond, H Vaughan, R Bright and Shropshire Councillor Nigel Hartin

The Parish Council expressed condolences to Mrs Dilys Thorpe at the passing of her husband John who will be sadly missed by the local community particularly for the work he undertook at the Clun Memorial Hall.

3. Declarations of interest:

Mrs B Palmer – Personal and prejudicial – Planning applications 11/01201/Ful and 11/01342/Ful

4. Public Session:

The Chairman welcomed Mrs C Humphreys to her first meeting as a Parish Councillor. Mrs C Humphreys had signed the appropriate Declaration of Acceptance.

5. To confirm and accept the Minutes of the Previous Meeting:

The Parish Council approved that the minutes of the meetings held on the 5th April 2011 which were signed by the Chairman as a correct record.

6. Matters Arising from the Minutes:

No items

7. Chairman's Items:

- a) The Chairman wished to encourage members of the public to use the mobile library service.
- b) Mr M K Smith will attend the South West Shropshire Flood Forum on the 30th June 2011.

8. Highway Items:

- a) The Clerk to report the faulty street light by St Catherine's in the High Street Clun.
- b) The Clerk confirmed that he had queried the ownership of the quarry at Pentre but was still awaiting a response.

9. Amenity Items:

- a) Clun Cemetery – The grass at the cemetery had been cut the Clerk will ask the contractor will be asked to remove the Ivy from the cemetery wall.
- b) Footpaths Item – The Clerk reported that a further response had been received from Shropshire Council concerning the Footpath Addition (The Hurst) Modification Order 2009. Shropshire Council had been in touch with landowners and suggested a meeting however a response was still awaited. Although the Arvon Centre are considering the possibility of dedicating a route they are unable to provide a through route as they do not own the southern section of the claim. No date has yet been provided for referring the matter to the Planning Inspectorate.
- c) Newport Street – Cllr M K Smith had installed the replacement lights for the footway running from Newport Street to the Clun Memorial Hall which will be tested by an appropriate qualified electrician. The Parish Council agreed that a stand of wire netting be

installed along the path to prevent the path being fouled by chickens it was also agreed that a white strip of paint be painted on the steps.

10. Planning:

a) The Parish Council had no Objections to the following planning applications:

11/01201/Ful – Erection of single storey extension to existing garage- Woodhouse, Bucknell Ludlow

11/01342/Ful – Installation of 18 solar photovoltaic panels on the south facing roof slope – Redlake Valley Village Hall Chapel Lawn

11/01646/OHL – To change 1 span of existing 2 wires to provide new supply – Land known as Twin Oaks Mardu Lane Whitcott Keysett

11/01471/Ful – Installation of two spar panels and French doors – Ladybrook House Buffalo Lane Clun

b) The Parish Council confirmed that they had no amendments to the summary of views that that had been produced by Shropshire Council in relation to the Site Allocations and Management of Development (SAMDev) Plan which had been formulated from the Parish Plan, submissions to consultations by the Parish Council, Local Joint Committee Responses and the Planning Community Toolkit Event.

11. Report from Representatives who have attended meetings of other organisations:

a) Mr M K Smith had represented the Parish council at the dedication of the Memorial at Clun

b) Mrs B Palmer had attended the Shropshire Hill Tourism Strategy for the Future meeting recently held at Craven Arms from which an appropriate report will be issued.

12. Public Conveniences:

There had been a query in relation to the music that was played at the Public Conveniences which is only played when persons are present.

13. Finances:

a) The Parish Council had balances of £14,211.55 at the 31st March 2011

b) The following accounts were approved for payment:

Npower – street Lighting - £400.81

Inland Revenue – Tax - £54.00

C E Williams – Salary and Expenses - £313.53

Interpublic – Supplies for Toilets - £291.60

Clun Chronicle – Subscription - £20.00

Aon – Additional Insurance - £65.27

14. Parish Plan:

The Parish Council considered the Housing, Energy and Amenities issue of the Local Plan

a) Housing – This should be addressed in the Site Allocations and Management of Development Plan being produced by Shropshire Council

b) Community Energy Project – Shropshire Council had produced two documents called Climate Change Guidance and Climate Change Guide to Communities which is available from their website.

c) Amenities – Poor TV and Radio reception should be rectified with the digital change over. Mobile Coverage has been improved by the merger of Orange and T Mobile.

d) Broadband and Electricity Supply – Problems still occur with Broad band reception in some areas of the Parish and also with the electricity supply.

15. Issues raised by former Cllr C Page:

i) The role of the Chairman and how it is preformed including how meetings are managed and proactive participation of all councillors – The Clerk had issue a copy of the “Good Councillors Guide” which had recently been undated by the Association of Local Councils which provides appropriate details on the matters raised.

Primarily the role of the Chairman is to control meetings of the Parish Council and ensures all business is properly considered and all councillors who wish to speak can do so. When a vote is tied the Chairman may use a second, or casting vote.

ii) Who will Chair the Council going forward – It is up to the Council to appoint the Chairman for the ensuing year at the Annual Meeting of the Parish Council held in May. Any Councillor irrespective how long they have been on the Council including the current Chairman can be proposed and seconded for election as Chairman if more than one person is nominated then there will be a ballot of the Council.

iii) Approval of minutes and how we track and follow up on action points – Draft minutes are published prior to the meeting and a copy sent to each parish councillor with the Agenda for the next meeting. It is for the Parish Council to approve the accuracy of the minutes which are then signed by the Chairman.

Items that remain outstanding will be recorded in the minutes and on the agenda until resolved.

iv) An action plan to get contested elections – The Parish Council have already asked Shropshire Council to undertake a review of the number of councillors with a view to reducing the number however this will not happen until after the May 2013 parish elections.

It was interesting to note that Herefordshire Council area is currently in the process of holding elections in May they have 211 uncontested parish elections, 20 contested parish elections and 4 town council elections which demonstrates that it is not just related to Clun Parish.

Parish Elections are advertised by Shropshire Council with posters being put on notice boards, websites and advertised in the local press.

v) How do we improve as a Parish Council overall; in our effectiveness and in our engagement in the local community – Minutes and Agendas are put on the Notice boards, website and forwarded to the press – it is important that both positive and negative matters are highlighted to the press – “The Good Councillor’s Guide” gives examples how parish councillors should communicate with the public.

16. Co-option of Parish Councillor:

The Parish Council still has a vacancy for one councillor.

17. Agenda Items:

No agenda items were suggested for the next meeting

18. Outstanding Items:

- a) Footpath the Hurst
- b) Lights Newport Street
- c) Legal documents for transfer of the public conveniences
- d) Foul Vents
- e) Meeting – Clun Bridge
- f) Street Light St Catherine’s Clun
- g) Clearance of ivy Clun Cemetery

19. Next Meeting:

The Parish Council agreed the following meeting dates:

Wednesday 25th May 2011 (Annual Public and Annual meeting of the Parish Council),
Wednesday 29th June 2011, Wednesday 27th July 2011, Thursday 29th September 2011,
Wednesday 26th October 2011, Wednesday 30th November 2011

Chairman