

CLUN with CHAPEL LAWN PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held at the Hazelhurst Community Room, Clun
Thursday, 26 May 2006 at 7.30 p.m.

In attendance: Councillors B Vesty, N Appleton-Fox, K Terry, Mrs V Sherring, Mrs S Smith, Mrs S J William's, M J K Smith, R Bright, S. Sherring, Mrs J Devaney and C. Pendry.

1.Apologies for absence.

Cllr S Blood's apologies were accepted

2.Election of Chairman.

Cllr. Vesty was proposed by Cllr Pendry and seconded by Cllr Terry

All were in favour.

Cllr Vesty took the chair.

Minute 06-07-01 It was resolved that Cllr Vesty be elected as chairman for the council year 2006/7

3.Election of Vice Chairman:

Cllr M Smith was proposed by Cllr Williams and seconded by Cllr Appleton Fox.

All were in favour

Minute 06-07-02 It was resolved that Cllr Smith be elected as vice-chairman for the council year 2006/7

4.To determine Membership of committees.

Minute 06-07-03 It was resolved that in addition to the chairman and vice chairman the following members were elected:

Executive committee.

Cllrs Appleton-Fox, S. Smith, and C Pendry

Proposed by Cllr Bright and seconded by Cllr M Smith.

Rights of Way and Environment Committee. Cllrs Terry, Williams and Bright.

Proposed by Cllr Devaney and seconded by Cllr M Smith

Cemetery Committee.

Cllr Williams, Blood and Devaney

Proposed by Cllr S Smith and seconded by Cllr Pendry

Planning. All councillors.

5.To appoint Councillors to represent the Parish Council on outside bodies.

Cllr M Smith and Cllr J Williams left the meeting for the following item.

Management Committee of Clun Memorial Hall and Playing Fields Charity.

No one was prepared to accept this appointment. The Memorial Hall Committee would be advised of this.

Cllr M Smith and Cllr J Williams returned to the meeting and Cllr S Sherring left the meeting for the following item.

Redlake Village Hall. Cllr S Smith was proposed as a representative by Cllr V Sherring and seconded by Cllr Terry.

Shropshire Association of Local Councils area committee. The Chairman.

Minute 06-07-04 Resolved that the above mentioned representatives be elected.

6.To make any amendments to standing orders. .Two amendments were considered.1. That all meetings were recorded. 2. That P3 joint co-ordinators deal with rights of way repairs when necessary and without the need for Parish Council agreement. This was proposed by Cllr Pendry and seconded by Cllr Devaney.

Minute 06-07-05 It was resolved to make these amendments to standing orders.

7.To Review Financial regulations. There were no amendments.

Business Meeting of Parish Council

1. Before the start of the business meeting the Chairman invited any comments or questions from the members of the public who were present.

None

2. Apologies Cllr Blood

3. Declarations of interest.

In accordance with Parish Councils (Model code of conduct) order 2002 issued under the Local Government Act 2000. The following were declared.

Declarations of Personal interest: Cllr Appleton Fox 10d, Cllr Bright 5a, 5f Cllr V Sherring 12,

Declarations of Prejudicial Interest: Cllr Bright 5a, J Williams 5a, 5g, 10, Cllr M K Smith 5a.

4. Approval of minutes of the meeting of 27 April 2006

Two amendments were made and initialled by the chairman. Proposed by Cllr R Bright and seconded by Cllr M Smith that the minutes be approved.

Minute 06-07-06 It was resolved to approve these minutes.

5. Continued business.

Cllr Bright left the meeting for the following item.

a) Clun Bridge Improvement Scheme

Clerk confirmed the date for closure of the bridge was 12 June 2006 for approximately fourteen weeks. A meeting had been held with John Williams to discuss the new parking signs directing visitors to park at the hall. A representative from the Memorial Hall was invited but no one had attended. Clerk gave details of the proposed new signs. Cllr Bright returned to the meeting.

b) Tourism Grant. Cllr Pendry gave an update

c) Switch on Shropshire. Cllr Appleton-Fox informed the meeting that there had been insufficient response from the community to start the scheme.

d) Dispensation for Trustees. A reply was still awaited from the monitoring officer.

e) Provision of Litterbins in Ford Street. The clerk was awaiting a letter from the District Council with suggestions for suitable places to place the bins.

f) Application for street licence. Clerk sought guidance on which streets the council wished to include on the application form. It was agreed by all that the majority of the streets in the town should be included and the bridge car park area. The Beer Festivals were to be added to the days suggested for an extra hours licence. Street refreshments and street dancing should also be included together with the car park at Chapel Lawn.

Cllr Williams left the meeting for the following item.

g) Town Hall repairs. A quote for £230 plus VAT had been received from Mr K Jones for the repair to the crack. It was proposed that this be accepted by Cllr S Sherring and seconded by Cllr M Smith. All were in favour.

Minute 06-07-07 Resolved that the repairs should be carried out by Mr Jones

A quote has been received of £25.00 from Mr Wall to spray the ivy on the Town Hall wall. Once as soon as possible and again in October. Cllr Bright proposed that this work be done and this was seconded by Cllr V Sherring. All were in favour. Clerk would contact Mr Tunnicliffe to obtain written consent for the work to be done.

Minute 06-07-08 Resolved to request Mr Wall to spray the ivy subject to the consent of Mr Tunnicliffe.

Clerk had been informed by the Curator of two leaks at the Town Hall, one upstairs from the centre of the ceiling. This was an occasional problem during heavy rain and wind. The curator would monitor the situation and notify the clerk of any further problems. The second problem was downstairs and appeared to be water seeping in as a result of a overflowing down pipe on a building attached to the Town Hall belonging to a neighbouring property. Clerk had investigated and spoken to the owner, Mr Tunnicliffe

who said he would clean out the offending gutters and down pipe.

Cllr Williams returned to the meeting.

h) Obstruction on public access route in Chapel Lawn. The highways had telephoned the clerk to confirm that the landowners were being contacted regarding the obstruction. In one case the owner had died and it was necessary to deal with trustees of the estate.

6. Cemetery Matters.

Health and Safety. Clerk gave an update on the present position.

Memorial application form. The draft copy had been presented to the cemetery committee and some additions were agreed upon and the form would be ready for use

7. Street Lighting. An explanation of why the cost of disconnection and connection was so high had been received and was accepted by council.

Mrs Thorpe had done a study of the electricity bill received from Npower and a report was presented to the meeting. The meeting was temporarily adjourned for councillors to ask Mrs Thorpe questions. The recommendations of the report were considered and the clerk was asked to obtain explanations from both NPower and the service provider Prysmian on the points Mrs Thorpe had raised. West Mercia Supplies were to be contacted to see whether a change of supplier would reduce the bills.

It was noted that the light in Church Street was still not working despite several complaints to Prysmian.

8. Highways Matters.

The road from Five Turnings to Chapel Lawn had been repaired. Cllr Sherring provided photographic evidence of a dangerous gully in Chapel Lawn. In addition it was reported that the tarmac placed after the borehole investigations had already sunk. These complaints would be reported to the Highways department. They were also to be asked when they intended to repair the milestone at the Hurst as they had previously promised to do.

9. Planning

An acknowledgment of completed questionnaire re Core Strategy had been received.

Applications for discussion

None

Applications approved

Riverside Cottage Bicton – demolition of a shed

Clun Bridge – Listed building realignment, repairs and resurfacing

Clun Sewerage Scheme

Foreways Clunton –extension

A request had been received from Mr and Mrs Martin of 3 Riverside Drive for a letter confirming that the Parish Council had no objection to minor amendments to their already approved planning application. There was no objection to the clerk sending a letter supporting the changes.

10) Finances

Account balances as at 25 May 2006 are as follows:

Treasurers Account		2829.46
Money manager Account		10935.80
COIF Money Master		101.59
ROWEC account		732.51
Bills due for payment as at 25 May 2006		
Clerks Salary	£ 249.49	
Expenses	£ 60.33	£ 309.82
Office Express		£ 31.07
A Wallace		£ 36.00
Allianz Cornhill Insurance		£ 1738.05
Energy Services (street light Disconnection Church St)		£ 346.63
Npower		£ 455.42
ROWEC		
K Robinson		£ 28.17
P James		£ 10.53

Minute 06-07-09 Proposed Cllr Appleton Fox, seconded by Cllr Bright and resolved that outstanding invoices be paid

Acceptance of Annual Accounts & Statement of Assurance. It was proposed by Cllr V Sherring and seconded by Cllr s Smith that these should be accepted. All were in favour

Minute 06-07-10 Resolved to accept the Annual Accounts

Appointment of internal Auditor. It was proposed by Cllr S Smith and seconded by Cllr S Sherring that Mr N Rand be appointed. All were in favour.

Minute 06-07-11 Resolved to appoint Mr N Rand as internal auditor

Request for financial assistance with churchyard grass cutting.

After some discussion, during which Cllr Williams realising her interest in the matter declared an interest, it was proposed that the sum of £600 be paid. Proposed Cllr M Smith and seconded Cllr Bright. All were in favour with one abstention. Clerk was asked to make enquiries on the legal position with council's liability with churchyard maintenance

Minute 06-07-12 resolved to pay St Georges Church £600 towards churchyard grass cutting

11. Consultation re off road vehicular usage in the countryside. Mr P James as Joint P3 co-ordinator had drafted a suggested reply on this matter. The report had been circulated to councillors. Cllr m Smith proposed that the draft be accepted and submitted to Shropshire County Council as the Parish Councils view. Seconded by Cllr Pendry. All were in favour with 2 abstentions.

Minute 06-07-13 resolved to submit the draft report to Shropshire County Council.

12. West Mercia Constabulary – consultation. It was noted that the Parish Council were unhappy about the proposed re-organisation.

13. Annual Maintenance of seats and benches. Cllr Pendry proposed that we consider having the benches regularly oiled to keep them in good condition. Clerk would make enquires regarding someone to do this work

14. Correspondence

Severn Trent Water had advised that they intended repairing the Foul vents this summer.

Other correspondence was noted.

Community Council of Shropshire

Land for people

Shropshire County Council

Charity Trustees network information

Affordable homes for local people

Draft consultation document on Shropshire Waste Plan

“Lets Talk” local meetings

Local Transport Plan – final version

Standards Board correspondence

South Shropshire Play summary document

SSDC

Environment Agency

SALC

Discussion paper on local authority bylaws in England

Charter 88

Shropshire Hills newsletter

Newsletter

Varied correspondence

Campaign for a modern and fair democracy

15. Any new business for next meeting.

16) To confirm the date of the next meeting.

22nd June 2006 at Redlake Valley Village Hall

Apologies were given for this meeting from Cllrs Williams and Devaney

A thank you was noted to Mrs Thorpe for her valuable assistance with the electricity bill and to Mr James for his draft report on off road vehicular usage.

Meeting closed at 9.00 pm