

# CLUN with CHAPEL LAWN PARISH COUNCIL

Minutes of the Parish Council Meeting held at Hightown Community Room, Clun on Thursday, 24 November 2005 at 7.30 p.m.

1) **PUBLIC SESSION** There were no questions from the members of the public present.

**In attendance:** Councillors Mrs B Vesty, Mrs S J Williams, N. Appleton-Fox, S Blood, K Terry Mrs V Sherring, Mrs S Smith, S Sherring, and Mrs J Devaney

## 2) .Apologies for absence.

Cllrs C. Pendry and County Councillor N Hartin's apologies were accepted

## 3. Declarations of interest.

*In accordance with Parish Councils (Model code of conduct) order 2002 issued under the Local Government Act 2000. The following were declared.*

Declarations of Personal interest: Cllr Appleton Fox, Items 9, 16 and 18

Declarations of Prejudicial Interest: Cllr Williams Items 5 Town Hall Repairs, Cllr S Blood Item 10 Planning

## 4.Approval of minutes of the meeting of 27 October 2005

*It was proposed these should be accepted by Cllr Blood and seconded by Cllr Williams, all were in favour.*

*Minute 05-06-51 it was resolved to approve the minutes of 27 October 2005*

## 5. Continued business.

**Parish Officer Scheme.** Clerk reported that 601 leaflets had been posted earlier in the week. The cost of preparing the leaflets had been more than anticipated owing to the fact that the original figure of 400 householders, provided to the clerk by the police was incorrect as it had not included the second home ratepayers in the parish. Clerk had written to the police asking for additional financial assistance. The total cost of the exercise including the clerks extra hours was £266.00

**Clun Bridge Repairs.** The exhibition day had been held on 22 November and the result of the consultation was expected early 2006.

**Tourism Grant - update.** Cllr Pendry had provided the first draft of the heritage leaflet and this was also available for members. Several invoices would need to be paid whilst council was in recess it was proposed that these be paid if they were in order when they were received. Proposed Cllr V Sherring and seconded Cllr Appleton Fox

*Minute 05-06-52 It was resolved that payments for Tourist Grant items could be paid when invoices received.*

**Proposed new air corridor.** A letter had been received in reply to the one written to the Civil Aviation authority. South Shropshire District Council had evidently already voted against the proposal. Cllr S Smith had obtained some information on the matter and gave a brief explanation of the proposal to council.

**Council Archives.** These had now been taken to the County Records office in Shrewsbury

**Town Hall repairs.** The plastering had been started by Mr Dudley. The clerk had noticed a leak from the ceiling and she had taken the liberty of asking Mr Dudley to look in the attic to see if he could locate the leak.

**6. Co-option of Councillor** . There had been one application for the vacancy, Mr Richard Bright

It was proposed by Cllr S Blood and seconded by Cllr V Sherring that Mr Bright be co-opted. All were in favour.

*Minute 05-06-53 It was resolved to co-opt Mr Richard Bright to Clun Parish Council*

Mr Bright signed the necessary declaration, the attendance and interest book and joined the meeting.

**7. Cemetery Matters.** Health and Safety. The clerk reported that the unstable memorials had now been identified with “caution” stickers and notices had been placed in the local press. It had been noted that one sticker had already been removed from one headstone. Cllr S Smith suggested that a photograph be taken of each memorial with the caution sticker on so the council had proof of action taken. Several large crosses had already been laid flat by Bernard Owen, and he had not charged for this service. Several of the headstones were only a few years old so the family should have redress with the monumental mason. Where relatives were known to the burial clerk letters had also been sent advising them of the problems.

Grass cutting. Clerk would send letters to contractors requesting quotes for grass cutting 2006. Council noted that they were pleased with the work carried out by Mr Black in 2005.

**8. Street Lighting.** Nothing to report on the repairs but clerk had been assured that work would start soon. The light appeared to be on during the day outside Frogmore, Ford Street. This would be reported. It had been brought to the attention of the Vice Chairman that the light outside Castle House was obscured by overhanging branches. Clerk was asked to contact the owner Mr John Briscoe requesting that the matter be attended to

**9. Highways Matters.** An update on the two matters that had been reported to Highways at the last meeting was given. Highways department had advised that they had instructed the contractors to repair the milestone. With regard to the eroded path outside Clun Garage it appeared that this area belonged to the garage owners and was not a right of way and therefore not a highway matter. The garage owners had indicated to the clerk that they had no objection to people using this path but it was at their own risk. It was considered that the Parish Council could not do anything further on this matter.

**10. Planning.**

Applications for discussion

10 Bridge St Felling of a fir tree

Auburn Bungalow Knighton road Felling 4 holly trees

The tree warden had been consulted and there were no objections to either of these

Merryhill Knighton Rd Vehicular access and Parking area. No objection

10 Ford St Erection of a conservatory No objection

Llwyn Cottage Alterations and extensions No objection

The Old Smithy New Invention Garage and store

After discussion council objected on the following grounds. Safety concerns over the proposed new access. Discrepancies on the block plan. The use of painted blocks was not in keeping with the rest of the property. Clerk to write expressing these comments to the planning authority.

Applications approved

10 Bridge St Felling of a fir tree

Auburn Bungalow Knighton road Felling of 4 holly trees

## 11. Finances

### Account balances as at 24 November 2005:

Treasurers Account		6414.16
Money manager Account		8459.35
COIF Money Master		47.80
ROWEC account		682.16

### Bills due for payment as at 24 November 2005

Clerks Salary	£236.20	
20 Extra hours	<u>155.73</u>	
	391.93	
Expenses	142.78	£ 534.71
Office Express		£ 76.04
A Wallace		£ 30.00
M Black Cemetery grass cutting		£ 700.00
Hire of Hazelhurst		£ 40.00

N Power Street Lighting electricity 1/4/04-31/12/04	£ 386.55	
	1/1/05-31/3/05	£ 131.81      £ 518.36 still in dispute

### Parish Officer Consultation

Fayre and Square postage stamps	£ 126.00
Enterprise South West Shropshire	£ 39.00
SSDC Labels	£ 38.86
<u>Tourist Grant</u>	
M Hatt	£1589.99

Clerk explained that the Npower bill was still in dispute. The claim for the clerks extra hours were incurred with the necessity of the Cemetery Health and Safety Regulations, attendance at the Standards Board investigation, the Parish Officer consultation and cataloguing and taking the archives to Shrewsbury.

*Minute 05-06-54 Proposed by Cllr Appleton Fox, seconded by Cllr S Sherring and resolved that the invoices should be paid.*

**12. Precept and Budget 2006-7** Income and expenditure information together with budget proposals was provided for council to consider. A special meeting was to be held on 5 January 2006 to discuss the precept after the result of the Parish Officer consultation.

### 13. Report of Standards Board Hearing – Mrs S Dowell

The clerk read the details of the findings of the Standards Board. The Standards Board sub committee decided that Mrs Dowell had failed to declare both a personal and prejudicial interest in the bus shelter breaching two of the paragraphs of the Code of Conduct. The Standards committee imposed the following sanctions. That she should be suspended for a period up to three months, such suspension to take effect until such time as training has been undertaken in 3 separate one-hour sessions with the Monitoring Officer and until such time as an apology approved by the Standards Committee has been provided to the Clun and Chapel Lawn Parish Council. It was noted that Cllr Dowell had stated in her resignation letter that she was not prepared to make an apology.

**14. Re-cycling in Clun.** Nigel Hartin had requested the clerk to sound out the Parish Council on the possibility, and subject to availability of funding, the provision of plastic recycling facilities in Clun at the Bridge car park. The general consensus was support for recycling, but councillors would prefer it to be included in the door step collection with the other recycling. They were of the opinion that the bridge car park was not the best place for such a facility. Council did say however that they would consider any written consultation on the matter.

**15. Web Services.** After discussion it was agreed that Sebunctious Promotions should continue to provide the web service for the Parish Council and be paid £150 per year for the service. Proposed Cllr S Smith and seconded by Cllr J Devaney, all were in favour.

*Minute 05-06-55 Resolved to pay £150 per year for the web service.*

## **16) Correspondence**

Letter from MP requesting council reconsiders re-siting the bus shelter.

Cllrs Appleton Fox and Bright declared an interest in this item. However, no discussion was possible as it was not listed as an agenda item. It was proposed by Cllr S Smith and seconded by Cllr Sherring that this should be included on the agenda for the next meeting. All were in favour with Cllrs Appleton Fox and Bright abstaining.

*Minute 05-06-56 Resolved to discuss the contents of the letter from the MP at the next meeting*

Copy letter re the road marking for proposed bus shelter and disabled bay.

A consultation meeting had been held before the Parish Council meeting between the County Council and residents of Church Street. It had been organised by the clerk on behalf of the County Council and all residents had been invited to attend by a leaflet delivered by the clerk. Those residents that did attend were unanimous in their decision that they did not want any road markings on the street. Mr G Shaw from the County Council had concluded that he therefore had no mandate to continue with the proposal.

West Mercia Police. Police service restructuring. Council noted that they were happy with the present position and did not wish to amalgamate with the West Midlands. The Chairman would report this opinion at the next Police Liaison Committee meeting.

Other correspondence received was noted and discussed

SSDC	Re representations on Planning Applications
	South Shropshire Arts Advisory Council
	Affordable housing settlement hierarchy
	Standards Board
Shropshire County Council	Info on presentation on Emergency planning
	Statement of Community involvement
SALC	Training course law and Procedures
	Consultation re statutory duty re areas of outstanding natural beauty
	SW Shropshire Community Forum suspension of Forum

**17) Christmas Lights.** The firemen would hope to put these up on 27 November and the Parish Council would pay all the providers of the electricity the same as the charge at the Town Hall where it was easy to access the amount used as it was metered.

**18) Any new business for next meeting.**

**19) To confirm the date of the future meetings.**

Precept & Budget meeting 5 January 2006

Normal meeting 26 January 2006

*Meeting closed at 8.58 pm*