

## CPC671

CLUN with CHAPEL LAWN PARISH COUNCIL

Minutes of the Parish Council Meeting held at Hightown Community Room on Thursday, 22 February 2007 at 8 p.m.

### **1. Before the start of the meeting the Chairman invited any comments or questions from the three members of the public who were present.**

There were none.

**In attendance:** Councillors Mrs B Vesty, Mrs S J Williams, V. Sherring, S Sherring, Mrs J Devaney, C. Pendry, N Appleton Fox and K Terry

**2. Apologies for absence.** Cllrs R Bright, M J K Smith, Mrs S Smith and S Blood

### **3. Declarations of interest.**

*In accordance with Parish Councils (Model code of conduct) order 2002 issued under the Local Government Act 2000. The following were declared.*

Declarations of Personal interest: None

Declarations of Prejudicial Interest: Cllr J Devaney 5a, 11 and Cllr Williams 5a.

Councillors reserved the right to declare during the meeting if it became necessary. The declarations would be listed in the minutes as per the declarations of interest book.

### **4. Approval of minutes of the meeting of 4 and 25 January 2007**

Proposed by Cllr Devaney that the minutes be approved.

*Minute 06-07-46 it was resolved to approve these minutes*

### **5. Continued business.**

a) Town Hall Roof repairs

Cllrs Devaney and Williams left the meeting.

The clerk had written to both the builder and the architect regarding the situation and they had visited together and inspected the damage. As a result of the inspection the architect had written a letter to the council proposing what action they were prepared to take to rectify the problem. The letter had been circulated to all members. As their proposal was not in line with the specification from the Conservation officer, his advice had been sought and the reply was awaited. English Heritage were to inspect the building on 26 February and it was hoped that there would be a report for the March meeting when hopefully a decision could be reached on what the next action should be.

Cllrs Devaney and Williams returned to the meeting.

b) Buffalo Inn – update

There was nothing to report as the owner of the Buffalo had been written to but had not replied. The matter would not be included on further agendas unless more information was forthcoming.

c) Clun Castle Grounds.

The letter from the Show Committee was forwarded on to English Heritage who had replied indicating they were looking into the issues raised. A copy of this email was forwarded to the show secretary. The clerk had also asked English Heritage for details of the repair work at the Castle and how it affected use of the castle grounds particularly during Green Man and Clun Show.

d) Car Park Trees. The District Council had written to say they believed that the trees were safe but they would look at some remedial work, pollarding and thinning later in the year when funds were available. Copy of this letter to be sent to the tree warden.

### **6. Premises Licence Applications**

The application form from Clun Carnival committee had not been received. Details of the Street closure orders for the carnival procession were relayed to the meeting to which there were no objections.

### **7. Cemetery Matters.**

a) Health and Safety. The clerk was able to report that all memorials identified as unsafe had now been made safe although confirmation was still awaited from one family that they accepted responsibility for their own repair.

b) Tree works. The fallen tree had been removed and one conifer felled as was agreed last meeting. Another conifer may need attention so it was suggested that the tree warden should be asked to look at this and at the same time inspect all the trees in the cemetery. .

c) Review of cemetery charges.

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After discussion it was proposed that the following changes would be made.

Exclusive right of burial £300.00, Burial £100.00, Burial of cremated remains £100.00 All other charges would remain the same. Proposed by Cllr Pendry all were in favour.

Minute 06-07-47 Resolved

### **8. Street Lighting.**

There were no street lights reported out of order.

The clerk had contacted JDM regarding waterproof labels but they were unable to assist. However, enquiries were ongoing.

### **9. Highways Matters.**

a) Update of traffic regulations – Hospital Lane Clun. Nothing to report at present.

b) Two issues were raised by Chapel Lawn councillors. The road from Menutton to Chapel Lawn was in need of repair. A BT pole was leaning into the road at the junction to Squires Farm. A resident had complained about the broken wall at the start of the footpath in Hospital Lane, no one was sure who owned this wall. Highways would be informed of all these matters. The same resident had also asked when the foul vents were to be repaired. Severn Trent had confirmed that contractors had been appointed and the work should have been done. They would make enquiries.

c) Correspondence had been received from the Highways department regarding the kerb in the Square and requesting councils comments on proposed road markings. Councillors were dismayed to see that the road markings had already been done without waiting for any response. Council's displeasure would be relayed to Highways.

d) Clun Bridge repairs. Details of repairs to Clun Bridge had been received; it was due to be closed to heavy goods vehicles for 3 days in April.

### **10. Planning**

Affordable Housing Solutions and statement of Community Involvement – Council were given details of the statement and how to obtain their own copy.

Applications for discussion

Bryncambic Farm \_ Agricultural workers dwelling

Old Stone Cottage 4 Enfield Street – Listed building consent

Riverside Cottage Bicton - Extensions and renovations, garage and alteration to access

These were no objections to these three applications.

Land at Mardu Lane – siting of a mobile home 3years

After discussion it was decided to comment that in councils considered opinion we should not put a temporary permission where you would not permit a permanent house. District council to be advised of this opinion.

#### Applications approved

The Croft Mount Pleasant Clun – Erection of 2 dwellings

Lower Rockhill Farm – extension to farm buildings

Land at Squire Farm – all weather manege/arena

#### Application withdrawn

Access ramp and railings at 5/7 Church Street

Cllr Devaney left the meeting

### **11.Clun Memorial Hall**

An application from the trustees of the Memorial Hall for a grant for the children's play area was considered. After discussion as to whether a grant approved some years ago for changing room should be diverted it was proposed by Cllr Pendry and seconded by Cllr V Sherring that a grant of £1500 be made. All were in favour. It was also agreed that the previous grant should still be "ring fenced" in the hope that this project could go ahead at some date.

*06-07-48 Resolved to grant £1500 towards the children's playground.*

A letter had been received from the Tree Warden regarding alleged unnecessary removing of trees and shrubs from the Memorial Hall grounds. The letter was read to council. The chairman of the Hall had been sent a copy of the letter and had been asked to comment. He had done so and his reply was read to council. Council were satisfied with the explanation and a copy of the letter would be sent to the Tree Warden.

Two items listed under agenda number 12 were discussed whilst Cllr Devaney was out of the room and Cllr Williams also left the meeting.

Requests had been received from Clun Memorial Hall and St Georges Church for financial assistance with grass cutting. Cllr Pendry proposed that £600 be paid to each this year and that the amount would not be

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increased in future years. Cllr Appleton Fox proposed that any decision should be deferred to a later date when our financial commitment to the Town Hall repairs would be known. It was decided that Cllr Appleton Fox's proposal be accepted and Cllr Pendry withdrew his.

*Minute 06-07-49 Resolved to defer decision.*

Cllrs Devaney and Williams returned to the meeting.

### 12. Finance

**Bank Balances as at 22 Feb 2007 are as follows:**

Treasurers Account	3453.33	not reconciled as statement not received
Money manager Account	7083.78	
COIF Money Master	176.09	
ROWEC account	629.21	

A suggestion was made that consideration be given to moving the bank accounts to the Post Office. This was considered to be a matter for the Annual Parish Meeting to consider.

Bills due for payment as at 22 February 2007

Clerks Salary	£ 249.49	
Expenses	£ 64.89	£ 314.38
Salary Burial Clerk		£ 80.00
Hazelhurst Community Centre Hire		£ 82.50
Hightown Community Hall Hire		£ 23.36
Clun Memorial Hall		£ 20.00
Clun Firemen Donation		£ 60.00

*Minute 06-07-50 Proposed by Cllr C Pendry and resolved that the bills should be paid.*

Review of clerks expenses. After discussion it was proposed by Cllr Williams that this be increased to £150 per year. All were in favour

*Minute 06-07-51 Resolved*

Tree warden's expenses. The meeting was adjourned for P James to say that any expenses incurred should come out of the R.O.W.E.C. account. Mr Maund would be advised to submit his expense claim via Mr James.

### 13. Parish Plan

A meeting had been held on 12 February and a full steering committee had been formed. The next meeting was arranged for 12 March when the funding application would be completed.

### 14. ROWEC

A ROWEC meeting had been held on 12 February and recommended to council that the Claim for a footpath from Waterloo to the Hurst should be rejected. It was proposed by Cllr Pendry that this recommendation be accepted. All were in favour. The clerk was asked to obtain copies of the evidence statements.

*Minute 06-07-52 Resolved.*

### 15. Parish Council Elections May 2007

Correspondence had been received from SALC asking councils to encourage people to come forward and apply to become a Parish Councillor. Clerk had written an article for the Clun Chronicle advising residents of the time scale for applications.

### 16. Amendments to Model Code of Conduct

A consultation document had been received and copies would be circulated to councillors.

### 17. Clean Neighbourhoods

Cllr Pendry gave details of the proposed scheme.

### 18. Correspondence

Various correspondence was noted

Defra Review of Quality Councils

SALC various information

Audit Commission appointment of External auditors

SCC Social Research Questionnaire Transport

EON Electricity cuts

Launch of Upper Clun Community Wildlife Group 1 March

### 19. Any business for next month's agenda.

Cllr Devaney had been informed that the Car Park Toilets were dirty. Cllr Pendry would investigate.

### 20. To confirm the date of the next meeting.

22 March 2007 at Hazelhurst Community Room.

Meeting closed at 9.27p.m.