

## CLUN with CHAPEL LAWN PARISH COUNCIL

Before the start of the Parish Council Meeting the Chairman invited any comments or questions from the members of the public who were present.

1. Mr Slater referred to Item 16 on the Draft Minutes of the meeting held on 23 September regarding the bus shelter. He asked who had proposed and seconded Minute 04-05-44. Clerk said that Cllr Pendry proposed the motion and she would check her notes. to see if she had made an error and there had also been a seconder. However, she remembered that all councillors, with the exception of two, who declared an interest in the matter and did not vote, namely Cllr Vesty and Appleton-Fox, were in agreement with the resolution.
2. Mr Slater asked the council to explain why the meetings were no longer being taped. The chairman informed him that the last few meeting had not been taped as the tape recorder, which belonged to her, had broken. Councillors thought that a tape recorder should be purchased by the council and used at all future meetings. This would be put on the next agenda.
3. Mr Slater then asked why the Council had resolved that there should be no further discussion on the bus shelter issue and did they intend ignoring the petition they were sent. He was told that the motion was passed because councillors felt that until the various investigations had finished it was inappropriate to have any further discussions. Councillors also reiterated that after the petition was received it had been resolved that if a petitioner notified the Council of another suggested location for the shelter that was suitable, complied with all the necessary specifications and at no cost to the Parish then the Parish Council would discuss it. To date no one had written to the council with any suggestion.
4. Mr Slater noted that there was no representative from the Parish Council at the recent site visit held to discuss the shelter. Clerk had been unable to attend on that date and had asked for a change of date but it could not be changed; however Cllr Pendry had attended.
5. Mr Slater asked whether the council had done a risk assessment when they decided to arrange erection of the bus shelter as he was concerned about the fact that many children crossed over the bridge to get to it. Chairman replied that the council had not done a risk assessment but the County Council had written to all parents advising them which bus stop the children should use, the parents were then left to make what they considered to be the right decision for their child.

Mrs Thorpe commented that she was under the impression that at this public session only one question per person was allowed. This was acknowledged by council and would be looked into.

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Minutes of the Parish Council Meeting held at the Community Rooms, Hazelhurst Close, and Clun on Thursday, 28 October 2004 at 7.30 p.m.

In attendance: Chairman Mrs B Vesty, Councillors N Appleton-Fox, Mrs V I Sherring, K Terry and Mrs S J William's, M J K Smith, Mrs S Dowell.

**Apologies for absence.** Cllr C Pendry apologies were accepted. It was noted that Cllr. S Bird was absent and had not sent any apologies.

**Declarations of interest.**

*In accordance with Parish Councils (Model code of conduct) order 2002 issued under the Local Government Act 2000. The following were declared.*

Declarations of Personal interest: Cllr Jameson on Cemetery matters.

Declarations of Prejudicial Interest: None

**Approval of previous minutes.**

Proposed by Cllr Sherring and seconded by Cllr J Williams

*Minute 04-05-47 It was resolved to approve the minutes of this meeting.*

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**Continued business.**

**Councillor S Birds attendance record.** Clerk had sort advice on this matter and informed meeting that if a councillor was absent for six months without approved apologies he would be disqualified. Clerk had sent a note to Cllr Bird in September regarding his absences but had received no reply. It was agreed no action to fill the vacancy could be taken until the six months were up.

**Vacancy for Councillor.** The relevant procedure had been carried out and notices inviting applicants to apply were now available for putting on notice boards and shops etc around the parish. It was hoped that co-option would take place at the next meeting.

**Town Hall Roof.** Clerk had contacted more builders to obtain additional quotes but had been unable to obtain any from them. It was believed that the roof was not leaking at present so work was not thought to be urgent. Cllr Williams would speak to Kent Tomey from Clun Museum to confirm this. Cllr MK Smith informed the meeting that the Town Hall clock was incorrect. The Clerk would look in the file to see what the re-setting procedure was and if necessary contact the supplier.

**Ford Street Light.** Central Networks had been contacted and they had replied that the light was on order and when received it would be fitted.

**Clerks Contract.** The chairman had prepared a draft for the council to consider and this would be circulated before the next meeting for them to read and consider.

**Clun Website.** Clerk reported that a Press release regarding the new Website had been sent to the local papers and the Clun Chronicle.

**Data Protection Forms.** These were available for members to complete.

**Cemetery Committee report regarding review of charges.** The details of the Cemetery Committee proposals were discussed at length. The meeting was adjourned several times in order that Mr Tim Wood, who had experience in the matter, could be asked for advice. After considerable deliberation it was decided that the charge for purchase of exclusive right of burial (Parishioners only) would be £275.00. Non-Parishioners would not be permitted burial owing to the lack of available grave space. It was proposed by Cllr Appleton-Fox and seconded by Cllr Dowell

*Minute 04-05-48 It was resolved that the above charge for Exclusive Right of Burial be accepted and reviewed yearly. All were in favour with one abstention*

The Internment Fee was set at £80-00 for Parishioners. Proposed by Cllr Williams and seconded by Cllr S Smith. All were in favour.

*Minute 04-05-49 It was resolved that the above Interment fee for parishioners be accepted and reviewed yearly.*

It was proposed by Cllr Sherring and seconded by Cllr Williams that as some non-parishioners had already purchased an exclusive right of burial the charge for interment should be £240.00

*04-05-50 It was resolved that £240.00 burial charge for non-parishioners should be accepted.*

The charges for Memorials would be discussed at a later date after confirming with the Cemetery Clerk, Mrs Davies what the present charges were.

**Clun Memorial Hall & Playing Fields.** The Clerk had taken advice from Mr Medicott regarding this matter. It appeared from the documents found in the safe that the land in question was conveyed to the Parish Council by Rural District Council for the use as a Playing Field. Clerk on instructions of Solicitor had consulted the archived minutes for the time and it appeared there were no conditions attached to the land. It should have therefore been included when the Memorial Hall and Playing Fields committee amalgamated and eventually became the charity it now is. Mr Medicott suggested that the Parish Council who were the Custodial Trustees should do a supplementary deed. He also suggested it would be an idea to register all the land at the Memorial Hall site to simplify things for the future. The cost of Registering would be approximately £200.00 plus some incidental expenses but Mr Medicott did not charge for his work, as it was a charity.

*04-05-51 It was resolved that Clerk should instruct Mr Medicott to prepare a supplementary deed and also to arrange registration of the land.*

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Cllr M K Smith asked whether some clarification could be sort on the situation regarding declarations of interest and the fact that the Parish Council were custodial trustees of the Memorial Hall and Playing Fields and whether a dispensation should be applied for. The clerk would write to Mr G Biggs for advice on the matter. It was noted that there was an item in correspondence relating to this, a copy of which had already been circulated to members prior to the meeting.

**Parish Officer Scheme.** Clerk reported that Chief Inspector Whitelegg would attend and address the next meeting and provide more details on the scheme.

**Foul Vents.** Clerk reported that Severn Trent had visited Clun in response to the reminder sent after the last meeting and they had telephoned her saying they could not find the vents. She had referred them to Cllr M K Smith for directions but they had failed to contact him. It was therefore resolved that the Health and Safety Executive should be notified. Clerk would provide Cllr M K Smith with a street map for him to mark where the vents were located.

**7. Highways.** Nothing to report.

**Lights.** The light at the Bridge car park was at last now working.

Clerk asked that any lights not working should be reported direct to her as soon as possible. A note had been put in the Clun Chronicle to this effect. It was noted that the light in Kidd Lane was not working.

**Public Toilets** Clerk still needed to contact Clun Show Committee regarding the extension to the opening of the toilets on show day.

**Public Seats.** Reg Maund had reported to the clerk that a bench at the bridge had been broken and he had removed the remains. He asked if the Council could arrange to provide a replacement seat. Clerk was asked to contact the councils insurance company to see if we could make a claim. Meeting was adjourned for Mrs Thorpe who reported that there had been a road rage incident, which could have been the same accident, and that some information on this incident was available at the newsagent. Clerk would investigate.

**8. Post Box at Clun Bridge.** A letter had been received from Royal Mail saying that Mrs Slater, Bridge House, had requested that Royal Mail move the post-box from her property and suggested two possible alternatives for the Parish Council to consider. The postmistress had written to the Parish Council indicating that although she favoured the post box being outside the present post office she understood that Royal Mail thought it was not suitable, so she thought that round the corner from the present site would be acceptable. Clerk was asked to write to Richard Bright for a written agreement to put it around the corner on his property. It was also agreed that notices should be put around the village asking users of that box for their comments and suggestions.

**9. Youth Worker** Cllr Pendry had requested this item be put on the agenda but unfortunately could not be present to discuss the topic. It was noted that the White Horse were funding a youth club at the Memorial Hall being run by a qualified Youth Worker but funding was only for limited time. Funding was being sort from local businesses to enable it to continue. It was agreed that this item should be discussed at the next meeting.

**10. Clun Bridge.** Cllr Pendry had asked that the Parish Council consider holding a public meeting to discuss the situation with regard to heavy lorries and the continued damaging of the bridge. The Chairman had recently met with engineers who had suggested that the ends of the bridge could perhaps be splayed.

*Minute 04-05-52 It was resolved after being proposed by Cllr Dowell and seconded by Cllr M K Smith that Cllr Pendry be asked to organise a public meeting at a time suitable to him. This was agreed with 3 abstentions.*

**11. Re-cycling in Clun.** Nothing to report.

## **12 Planning.**

The following planning applications were considered and approved

Riversdale House, Clun – alteration to dwelling

Lower House, Clun – Agricultural workers dwelling and formation of vehicular access

Overhead electricity supply - Chapel Lawn

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Church Cottage, Clun – Extension, carport, oil tank.

An application for extension of a third storey extension at 24 Knighton Road was not approved.

Notice of applications approved were noted as follows:

Five Turnings Garage - Erection of storage-office accommodation

Wernacton - Extension

Planning at the Wain House, Clun was refused and two applications were withdrawn.

22 Newport Street Clun, and erection of a dwelling at Llwyn Road, Clun

Cllr Smith left the meeting.

The chairman asked for a proposal to continue the meeting as it had already lasted for 2 hours.

Cllr Dowell proposed that it should continue and Cllr Williams seconded this, all were in favour.

*Minute 04-05-53 It was resolved that the meeting should continue.*

## **13. Finances**

Account balances as at 28 October 2004 are as follows:

Treasurers Account	2092.46
Money manager Account	14164.02
COIF Money Master	191.26
Leek Building Society ROWE	763.14

Bills for payment 28 October 2004

Clerks Salary	£191.86	(this includes 2 hours extra work for Standards Board)
Postage	£ 13.74	
travelling	£ 40.60	
Computer use (Aug,Sept,Oct)	£ 25.00	£274.20
A Wallace		£ 12.00
B Wallace		£ 10.00

*Minute 04-05-54 It was as resolved that payments due be paid.*

Peter James had asked for £30-00 towards safety equipment he had brought for his work with P3. Councillors were concerned about the health and safety and insurance implications of providing equipment for a volunteer. This matter would be put on the agenda for the next meeting and clerk would get some advice on the matter.

Precept 2005-6 Clerk had prepared an up to date budget sheet for the current financial year and this was noted. It was thought that an additional meeting for discussion of the precept may be required and a provisional date for this was 2 December.

## **14. Correspondence**

A list of correspondence was noted and dealt with as follows.

**Letter from Clun Chronicle requesting a copy of draft minutes.** Clerk would provide these as soon as they were available for the public notice board. This could be between 3-10 days before next meeting and may not always fit in with publication of Chronicle.

The following correspondence was noted.

Notice of Road Closure B4368 on 25 October for 2 weeks -

SAPTC minutes and agenda for meetings

From SCC regarding Craven Arms Recycling Centre

Public Transport News

From SSDC giving advice re Dispensations

## **15 Matters for Next Agenda**

A Letter had been received from Mrs Bradbury of Clun Post Office asking for financial assistance to purchase a generator for us during possible electric cuts.

**16 Any other business. None**

Next meeting to be held on 25 November 2004  
The meeting closed at 9.55 p.m.