

CLUN with CHAPEL LAWN PARISH COUNCIL

Minutes of the Parish Council Meeting held at Hazelhurst Community Room on Thursday, 25 January 2007 at 7.30 p.m.

1. Before the start of the meeting the Chairman invited any comments or questions from the six members of the public who were present.

Peter James informed the meeting that he had written to the clerk requesting a ROWEC meeting.

In attendance: Councillors Mrs B Vesty, Mrs S J Williams, R Bright, S Sherring, M J K Smith, Mrs J Devaney, C. Pendry, S Blood, Mrs S Smith, N Appleton Fox and K Terry

2. Apologies for absence. Cllr V. Sherring

3. Declarations of interest.

In accordance with Parish Councils (Model code of conduct) order 2002 issued under the Local Government Act 2000. The following were declared.

Declarations of Personal interest: Cllr Bright 6A, 6d, 15.

Declarations of Prejudicial Interest: Cllr J Devaney 5a, Cllr Appleton Fox 5a.

Councillors reserved the right to declare during the meeting if it became necessary. The declarations would be listed in the minutes as per the declarations of interest book.

4. Approval of minutes of the meeting of 30 November 2006

Proposed by Cllr Pendry that the minutes be approved, this was agreed with one alteration to correct a name which had been listed incorrectly.

Minute 06-07-36 it was resolved to approve these minutes

5. Continued business.

Town Hall Roof repairs

Cllr Devaney left the meeting. It was agreed that Cllr Williams although a Trustee of Clun Museum Trust should stay for the discussion.

The chairman welcomed Colin Richards Conservation Officer for SSDC.

Following the extraordinary meeting held earlier in the month an English Heritage surveyor had visited on 11 January and in his report had noted that the roof was still leaking. The clerk had notified Mr Goodwin who had visited and attempted to patch the leaks that had been identified by English Heritage. Mr B Morgan of Marches Conservation had been approached to do a full survey on the Town Hall, and this survey was done on 19 January and the report had been received by the clerk the previous day and circulated to councillors by email with copies for other councillors provided at the meeting. The summary of the report was that the leaks were attributed to the work on the cupola being deficient in both design and execution. There was some concern as to whether listed building consent had been obtained for the work, and this would be checked. Colin Richards gave his opinion on the report and suggestions for action needed to rectify the problems he also suggested that English Heritage be kept updated on the situation. During a discussion on the need for a French drain at the back of the Town Hall Cllr Appleton Fox declared a prejudicial interest and left the meeting. Various structural problems had been identified and it was hoped that some grant aid would be available from English Heritage to cover the cost of these. A grant form had already been obtained by the clerk. The clerk would also consult the council's insurance company but it was thought that the builders insurance should cover the necessary repairs. In view of the fact that English Heritage, the District Council and an independent surveyor had identified the reason for the leaks as being defective work it was proposed by Cllr Pendry that in the first instance the building contractors L & M Grimes, Beambridge, Aston on Clun be approached requesting that they make the necessary repairs to rectify the problem.. It was also suggested the architect, if he can be located be contacted and sent a copy of the letter to Grimes. It was also noted that it would be in the council's best interest for Marches Conservation to supervise any future work. The clerk asked if Colin Richards could make a report on the situation. He agreed to do this. It was noted that a second quote was still awaited for the plastering

Minute 06-07-37 Resolved that the builder be approached.

Cllrs Devaney and Appleton Fox returned to the meeting.

The chairman thanked Mr Richards for attending and giving his advice, and he then left.

Cllr Bright left the meeting for the following item.

6. Premises Licence Applications

a) Consideration of charge for licence. After discussion it was proposed by Cllr S Sherring that a nominal amount of £10 be set.

Minute 06-07-38 Resolved to set a charge of £10.00 for licence

d) Clerk had sent the application form to Clun Carnival committee for their completion.

b) Green Man application. The Premises request form had been received and it was proposed by the chairman that permission should be granted. All were in favour with one abstention noted from Cllr Terry.

Minute 06-07-39 resolved that permission be granted.

c) Green Man -Street closure orders. Details of the proposals were given to the meeting and there were no objections.

7. Cemetery Matters.

Grass cutting quotes 2007

The clerk gave details of the grass cutting quotes received. After discussion it was proposed by Cllr Bright that the contract be given to D C Garden Services Leominster who provided the lowest quote.

Minute 06-07-40 Resolved to award the contract for grass cutting for 2007 to D C Garden Services

Health and Safety. Brendan Day had visited and re-inspected the cemetery on 19th December and four memorials had been identified as unsafe. Families had been approached where known and action had been taken to make safe these memorials. The clerk also informed the meeting that a large conifer in the cemetery had up-rooted during the recent storms and required attention. Also Mr and Mrs Rowe had requested that another conifer be topped as it was casting shade on their garden. A price had been obtained from Airborne for this work and the quote was for £200 for cutting and removing the fallen tree and £250 for the topping. After discussion it was proposed by Cllr Pendry that the second tree be felled instead of just topped and that Airborne should deal with the fallen tree as soon as possible. Clerk was authorised to negotiate a price for the felling.

Minute 06-07-41 resolved that necessary tree work should be undertaken by Airborne as soon as possible.

8. Street Lighting.

Unmetered supply. It was noted that the inventory had now been received from Central Networks.

Clarification had been sought from the maintenance contractor Prysmian regarding emergency call outs.

They had replied to say that they should still be contacted in an emergency. They also said they would not be making a reduction in the bill even though maintenance would only be carried out monthly but that the cost for maintenance was set to rise later in the year.

Three street lights were noted as out of order and would be reported to Prysmian. The lights along the path to the Memorial Hall were broken and John Powter would be repairing them as soon as he was able. The car park light was still out of order but was the responsibility of the District Council. The latest update on that was that the underground cable was damaged and would require the car park to be dug up to rectify the matter.

A discussion on suitable waterproof labels to identify and number the lights took place. It was suggested that clerk speak to JDM to see if they had any suitable labels.

9. Highways Matters.

a) Update of traffic regulations – Hospital Lane Clun. Nothing to report at present.

b) A reply had been received from the Highways regarding Bryn Called drains and this was noted. A hole in the roadway in the High Street had been reported to Highways by Cllr Pendry.

c) A copy of a letter from Rev Young to the Highways regarding the kerb in the Square was noted.

10. Planning

Applications for discussion

The Croft Mount Pleasant Clun – Erection of 2 dwellings

Pentre Hodre Farm – change of use agricultural to domestic cartilage

There were no objections.

Applications approved

The Hollies Rockhill – Erection of a stable block

2 Highlands Hospital Lane – Replacement windows

Clunside House – Felling and other works to trees

Castle Moat – Crown reduction of 20% to horse chestnut

Whitcott Hall - Retrospective application for change of use agricultural use to domestic cartilage

Draft Planning Enforcement Policy. The clerk confirmed that before the February council meeting Mr Berriman and Ms Humphreys from SSDC would give a presentation on planning policy. Other neighbouring parishes had been invited to attend.

11. Finance

Account balances as at 25 Jan 2007 are as follows:

Treasurers Account	3710.31
Money manager Account	7083.78
COIF Money Master	176.09
ROWEC account	629.21

Bills due for payment as at 25 January 2007

Clerks Salary	£ 249.49	
Expenses	£ 97.09	£ 346.58
W J Rowe		£ 15.00 Electricity for street light at Riverdale
E.on		£ 344.28 Reconnection Enfield Street
Marches Conservation Services		£ 293.60 Survey of Town Hall
Npower		£ 184.31
Prysmian		£ 199.64 Street light repairs

Minute 06-07-42 Proposed by Cllr C Pendry and resolved that the bills should be paid.

12. Parish Plan

Following the public meeting on 10 January 2007 a small steering committee had been formed and they would have their first meeting on 12 February. Further members were being sought from the community and a report would be in the Clun Chronicle asking for volunteers. It was proposed by Cllr Devaney that Cllrs Pendry and S Smith be the council representatives on this committee.

Minute 06-07-43 Resolved

13. Buffalo Inn

Further discussion took place on this matter and it was proposed by Cllr Pendry that the owner should be written to. A vote was taken on the proposal to write. 6 for and 4 against.

Minute 06-07-44 Resolved that the owner of the Buffalo Inn be written to.

14. Christmas Lights 2006

The Christmas lights at the bridge could not be put up as the supporting pole was unsafe. Apparently it had not been correctly positioned after the bridge had been repaired. The matter had already been reported to the County Council.

Donation to fireman for erection of Christmas lights. It was proposed by Cllr Appleton Fox that a donation of £60 be given this year. All were in favour.

Minute 06-07-45 resolved

15. Clun Castle Grounds

Cllr Bright and Cllr Williams left the meeting for the following item

A letter had been received from Clun Carnival Committee requesting that the Parish Council write to English Heritage regarding repairs to the foot bridge, which had become slippery underfoot and a request for the grass to be cut more often. After discussion, with members of the public helping with information it was agreed that the letter should be forwarded to English Heritage for their attention.

Cllr Bright and Cllr Williams returned to the meeting

16. Correspondence

One Council for Shropshire Notice of meeting 26 January Clun Memorial Hall

It was noted that this notice was only received on 24 January and no posters had been erected to advise the general public, which was considered very bad organising

SCC Consultation on claim for footpath from Waterloo to the Hurst

Peter James Clun P3 re claim for footpath from Waterloo to the Hurst

Copy correspondence re Shropshire Way

A ROWEC meeting would be organised to discuss these Right of Way matters and report back to the next full council meeting on 22 February..

The tree warden had written expressing concern over the overgrown trees around the car park. It was agreed that a copy of his letter should be sent to the owners of the car park, South Shropshire District Council, for their attention.

Clun Post Office - Details of the change of premises was read to the meeting. The Post office would be closed from 1pm on the 26 February and would reopen at the new premises on 1st March. A free bus will be available for pensioners to go to Craven Arms, to collect their pensions during the closures, details of this service could be found at the Post Office

Other correspondence was noted

West Mercia Police Auth

Police Service in 2007 and beyond

SCC

PFI Quality in Communities project

SALC

Parish Pump and other correspondence

Wasteless Society

Newsletter

17. Any new business for next meetings agenda.

Cleaner Neighbourhoods. Cllr Pendry had information regarding penalties for Dog Fouling.

218 To confirm the date of the next meeting.

22 February 2007 at Hightown Community Room.

Meeting closed at 9 p.m.