

CLUN with CHAPEL LAWN PARISH COUNCIL

Minutes of the Parish Council Meeting held at Hazelhurst Community Centre Clun, on 1 November 2007 at 7.30 p.m.

1. In attendance Chairman Cllr C Pendry, Cllrs. J Limond, S Sherring, N Appleton Fox, Bright, B Weaver, J Devaney, M Williamson, K Smith and M K Smith. County Councillor N Hartin, Four members of the public were also in attendance.

2 Acceptance of Apologies for absence

Apologies were received from Cllr Terry (unwell) C Moir (attending a conference)

3 Declarations of interest.

Personal: Cllr R Bright item 9b, Cllr N Appleton-Fox Item 11

4 PUBLIC SESSION.

Mr Maund raised the issue of the proposed concreting by the County Council of the base of Waterloo ford and his gave the reasons why he objected to this proposal. Peter James noted that the reimbursements made to volunteers for P3 work were listed in the previous minutes as bills paid. He suggested that it should be made clear in the minutes that the money did not come out of the precept but out of money provided by the County Council for such work, the chairman agreed that this should be done in future. The clerk was given permission to make a statement to council on her impending retirement. The advertising for a replacement would be done as soon as possible. Cllr Appleton Fox proposed a vote of thanks to the clerk for the work done over the previous years.

5 To confirm and accept the Minutes of 4 October 2007

A letter had been received from Mr Robards, Bridge Coffee Shop, which was read to council. It referred to the last minutes and requested an amendment be made to item 11 with regard to the planning application for Bridge Coffee shop accommodation. Council were advised that in accordance with Standing Order 17.1 there could be no discussion on the minutes except on their accuracy. After considering Mr Robards letter Councillors agreed that they were accurate but the points raised by Mr Robards were noted. Proposed by Cllr Appleton Fox that the minutes of the meeting held on 4 October 2007 be approved, all those in attendance at the last meeting were in agreement.

Resolved

6 Clun & District Memorial Hall & Playing Fields Charity

Approval of legal agreement concerning the Play area and approve authorisation for the Chairman of the Council to sign the documentation on this matter on behalf of Clun Parish Council.

A motion that the Parish Council as custodian trustee of Clun and District Memorial Hall & Playing Fields Charity approve the Charity entering into an Agreement and Licence with South Shropshire District Council for the provision of the play area on the playing field and the completion of a Deed Of Dedication between the Charity and the Big Lottery Fund. The Chairman of the Parish Council is authorised to sign those documents on behalf of the Parish Council.

Proposed by Cllr S Sherring, all were in favour.

Resolved

7 Continued Business from the last meeting

a) Town Hall repairs. The clerk made a report to council on the present position.

Mr Grimes has now finished the repairs to the ceiling. Graham Dudley has been asked to remove the props etc so that show cases back to normal. The curator has informed me the work done has resulted in the upstairs room being very dusty with the floor ingrained with plaster dust. He feels that the cleaning of the room is beyond the capabilities of the museum trustees and has obtained one quote for the cleaning from a contractor of £126.00. The clerk advised council that as they are the landlord it could be considered that they should pay for the cleaning. Proposed by Cllr M K Smith that the Parish Council should pay for this, all were in favour

Resolved

The free Energy Audit had been done at the Town Hall. The official report had not yet been received although it was considered that there was no point in insulating the roof space as very little if any heat is used as the museum is not open during the winter. The energy auditor observed that there was a high electricity bill for the period of the Xmas lights and she suggested that when the bulbs were eventually replaced, energy efficient lights were purchased.

The clerk had discussed the repair work required, as identified in the survey done by Marches Conservation last year, with the Heritage Lottery Fund and they have agreed to visit on 20 November to look at the project and to advise if funding would be forthcoming. Mr Chris Tomlin advised not to obtain any further quotes until after the visit. The grant would be linked into the work of the museum and their application for accreditation. The possibility of whether the provision of disabled access i.e. stair lift and mobile ramp would help the application. Obviously Listed Building consent would be needed, Colin Richards SSDC conservation officer has been informed and also John Yates of English Heritage, who has agreed to visit if required to look at the feasibility of such action. English Heritage does not fund actual ongoing repairs but it is possible that replacement of rainwater goods and a French drain could be eligible. Other grant sources have been identified but all are linked with accreditation, accessibility and education etc but these could be considered after the meeting with HLF.

The clerk also gave details of procedure that would need to be taken if the council decided to pay for the repairs using a loan.

- b) Damaged handrail along footpath to Memorial Hall at Newport Street end. This is due to be done soon
- c) Repairs to Foul Vents. Severn Trent had now advised the clerk that the vents had been re-inspected and they did not consider that they were in use and were liaising with the Conservation Officer in a bid to remove them completely.
- d) Review of Premises Licence - It was agreed to hold back on this review until a new clerk had been appointed.

8 Quality Status Accreditation

Any further action on this would be continued when a new clerk was appointed. Clerk advised council that in the advert for the clerk vacancy, details of the required qualification would be included.

Councillors were also asked to indicate if they wished to be excluded from being considered for interview panel. Cllr Bright was the only one requesting exclusion.

9 Highway issues

- a. Any highway issues of concern in the parish that need reporting. Cllr Sherring gave details of another "leaning" BT pole in Chapel Lawn. Clerk to notify highways.
- b. Update on proposed felling of tree in Newcastle Road. Nothing to report.
- c. Village Speed Limits report of meeting held on 12 October 2007. The meeting had been held with Mr Glyn Shaw, Senior Traffic Engineer, Mr Hughes the Safer Routes to school officer, Heather Smith head teacher, two parents, Mr Kelcey and the clerk. Several points of action were agreed upon which included a traffic survey on the Knighton Road. The school together with Mr Hughes would review their travel plan. The clerk would also draw the attention of the police to problem. Cllr Limond mentioned the continuing problems with speeding traffic in Castle Street. County Cllr Nigel Hartin was allowed to comment on this matter and said that speed limits in villages were being looked at
- d. Chapel Lawn request for road sweeping. This had been requested but an unsatisfactory reply had been received. The clerk would ask once again for an immediate sweeping.
- e. Waterloo Ford. Notification had been received from John Williams of the County Council giving details of the intended concreting of the ford. The ford will be closed on 12 November for two weeks to allow the concrete to gain strength before being used. The repairs to Clun Bridge would start on 26 November and take approx 5-7 days. Council discussed the proposed work at Waterloo and there were no objections. Cllr M K Smith suggested that the County Council might consider the use of a Dutch Bridge instead of the concreting. County Councillor Hartin was once again allowed to comment and he gave an outline of the reasons for doing the concreting but said he would raise the Dutch Bridge suggestion with the bridge engineer. He also gave details of other suggested schemes being considered at Clun Bridge,

which included traffic lights and extra signposting aimed at HGV drivers. A site visit was to be held the next day to discuss these suggestions. The new signs already authorised should be in place by the end of the year. Permission was also sought to use the Parish Councils land at Waterloo during the work. Permission was granted. Clerk also mentioned two other matters regarding Waterloo. The new Aspen tree had been damaged but SCC had agreed to replace this during their winter landscaping. The handrail at the side of the foot bridge was also broken and had already been reported.

10 Street lighting.

a. To note any out of order street lights. Three lights were noted as deficient and would be reported. School Road, Enfield Street and Hand Causeway

b. Adoption of street lights by SCC, further discussion on information obtained. It appeared that the actual cost of updating existing lights was not a vast sum of money it appeared that in order to comply with legislation extra street lights would be needed. It was considered that further lighting would be intrusive and unnecessary so there was no support for the scheme.

Cllr K Smith asked if it would be possible for the street lights in Chapel Lawn to be fitted with directional reflectors. Enquiries would be made with Prysmian.

11 Planning

Applications for discussion

Lower Hodre Chapel Lawn - Extension and alterations, replacement of conservatory, full and listed Building Consent and also Amended plans for above

Four Winds, Llwyn Road – Erection of a dwelling and garage - Reserved matters

Land at Four Winds Llwyn Road - Erection of a dwelling - Reserved matters

“ “ “ - additional plan for garage

There were no objections to these applications

Applications approved

Land at Pentre Farm – Agricultural building

12 SSDC review of Conservation areas – Consultation

Council discussed whether a review was required. Cllr M K Smith proposed that the present boundary was satisfactory with no need for a review. All were in favour.

Resolved; not to apply for a review of the conservation area.

13 Finances

a. To note bank account balances

Treasurers Account	2635.22
Money manager Account	13610.83
ROWEC account	520.80

b. Outstanding bills for payment

P J Smith Salary and Expenses (Oct)	£336.18
Prysmian	£541.02
NPower	£319.76
G Dudley	£ 20.00
DC Gardening Services	£520.00

Resolved

The clerk agreed to send out the quotes for the cemetery grass cutting before she finished.

The NPower bill had risen by almost £40 per quarter with a retrospective amount for the two previous quarters. The clerk had asked for an explanation for the increase but one was still awaited. It was agreed that the payment should be made to avoid the situation that had arisen last time payment was withheld. If an overpayment had arisen it could be sorted on the next bill. It was queried whether we had a contract with NPower and whether we should be seeking another supplier. The clerk informed the meeting that the supplier had been queried some 18 months ago and at that time it was agreed that NPower provided the best alternative for street lights as it is an unmetered supply. The clerk would continue to request an explanation from NPower.

It was proposed by Cllr Devaney that the outstanding bills be paid and all were in favour.

Resolved

14 Parish Plan

Report from steering committee. There was nothing new to report except that the questionnaire was being “fine tuned” and should be available for distribution in the New Year. Next meetings are 12 and 26 November.

15 Repairs to Foul Vents – This had already been discussed under item 7b

16 Flooding in Clun – Further discussion on local contacts list. Clerk confirmed that Emergency Planning did not have a list of contacts and they suggested the council should do their own.

Cllr Williamson had originally raised the possibility of a list and would look into preparing a list.

17 Correspondence

SSDC Communications working group meeting details
Standards Committee next meeting agenda and minutes

SCC Local transport Plan
Unitary update

SALC AGM details

Shropshire Hills Annual review

Bishops Castle Marches Partnership annual event 12 November

South Shropshire Housing Annual Report

Wasteless Society newsletter

COIF Charity Fund newsletter

The correspondence had been available for councillors to inspect before the meeting and was duly noted.

18 Christmas festive Lights

Cllr Bright agreed to ask the new Bridge Coffee Shop owner if he was prepared to have the lights plugged in at his property. The clerk had chased up the matter of the pole at Clun Bridge with SCC, and they were now in direct contact with Graham Dudley regarding the matter. A request for permission to hold the Carol Singing in the Square had not yet been received and Cllr Limond agreed to speak to Rev Newman.

19 Any other business for next month’s agenda

None

20 To confirm the date and place of next Parish Council Meeting

6 December 2007, 7.30 at Hazelhurst

The meeting closed at 8.50pm

.....Chairman

.....Date