

CLUN with CHAPEL LAWN PARISH COUNCIL

Before the start of the Parish Council Meeting the Chairman invited comments or questions from the members of the public present. There were none.

Minutes of the Parish Council Meeting held at the Community Rooms, Hazelhurst Close, Clun on Thursday, 28 April 2005 at 7.30 p.m.

In attendance: Chairman Cllr. Mrs B Vesty, Councillors N Appleton-Fox, R Jameson, C Pendry, S Blood, K Terry, Mrs S J Williams, Mrs S Dowell Cllr Mrs V I Sherring, Mrs S Smith and Mrs J Devaney

1.Apologies for absence. Vice Chairman M J K Smith (working) Apologies were accepted. Chairman informed the meeting that Cllr Jameson had offered his resignation. Cllr Jameson told the meeting that he did so reluctantly but his personal circumstances were such that it was necessary. Chairman accepted his resignation with regret and expressed her thanks on behalf of the council for his contribution.

2. Declarations of interest.

In accordance with Parish Councils (Model code of conduct) order 2002 issued under the Local Government Act 2000. The following were declared.

Declarations of Personal interest: Cllr N Appleton-Fox, Items 13 and 14.

Declarations of Prejudicial Interest: Cllr Mrs J Williams - Memorial Hall.

Cllrs Blood and Jameson on Planning items

4.Approval of minutes of the meeting of 10 March 2005

Proposed by Cllr C Pendry and seconded by Cllr K Terry

Minute 04-05-81 It was resolved to approve these minutes.

5.Continued business.

Clun Memorial Hall & Playing Fields, Legal Matters.

Cllrs Williams left the meeting for this item. A reply had been received from the County Council regarding the footpath and after adjourning the meeting to consult Peter James it appeared that the footpath was incorrectly marked on the Definitive Map. The clerk would inform the County Council of the error and ask for the map to be amended. This information had no bearing on the Declaration of Trust Document it was therefore proposed by Cllr Pendry and seconded by Cllr Dowell that the signatures on the Trust document could now be done

Minute 04-05-82 it was resolved that the Declaration of Trust document could now be signed.

Health and Safety – Foul Vents. A report had been received from the consultant Mr Mercer who had done an inspection for Severn Trent. He reported that there was corrosion of the vents and they did require repair and renovation. It was assumed that Severn Trent would now be attending to the requirement.

Bridge Post-box. The clerk had met with representatives from Royal Mail on 16 March and they confirmed they would not be putting the post-box outside the post-office but in the vicinity of the bus shelter. This would be subject to an engineer's reports and Highway Department agreement but they confirmed it would not be up against the wall of a property.

6. Report from Annual Parish meeting.

The chairman gave a brief report and that the general consensus of the meeting was to consult with the parish on the possibility of employing a Parish officer. The clerk and chairman would liaise with Chief Inspector Whitelegg on a suitable questionnaire and present it to council for discussion at a later date.

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7. Cemetery Matters. The cemetery sub-committee and Tim Wood who was a co-opted member of the committee met to inspect the cemetery. Mr Wood had informed members present that a past colleague of his who was Cemetery Superintendent for Sandwell Metropolitan Council would be prepared to arrange the Health and Safety inspection for a minimum cost i.e. travelling expenses and lunch, an approximate cost of £125.00. The sub committee was in agreement with this suggestion and proposes that full council accept the offer. This was proposed as being acceptable by Cllr Pendry and seconded by Cllr Williams

Minute 04-05-83 It was resolved that Mr Wood arranges for the Health and Safety inspection to be done. Clerk informed the meeting that a survey of Burial ground had been requested by the Home Office and in conjunction with Mr and Mrs Davies would attend to this as soon as possible.

8. Street Lighting. Clerk gave details of repairs that were needed and that Pirelli had been authorised to deal with them. In

view of the fact that problems were occurring on a regular basis the clerk had asked that Pirelli did an inspection of all the lights so that the council would be aware of the probable cost of any repairs in the forthcoming year and also they could give some consideration to fitting light sensitive lamps.

9. Electricity Low Voltage. Clerk had written to Npower regarding the recent problems but the reply received had not been satisfactory. It appeared that it was up to individuals to report any problems direct to the supplier and a telephone number (0800 3281111) was given for any complaints to be directed to. Meeting was adjourned for Mrs Thorpe to inform the meeting that the High Street was being re-wired at present which may have a bearing on the matter

10. Highways Matters. Cllr M Smith had reported to the clerk that he had been given to understand that some lorry drivers using satellite navigation were not provided with correct and adequate information on the narrowness of the Clun streets and bridge. The Clerk had obtained an address for the Freight Transport Association and subject to the council's agreement to this action. She proposed to contact them explaining the problems. It was proposed by Cllr Pendry and seconded by Cllr S Smith that this is done.

Minute 04-05-84 It was resolved that the clerk contacts the Freight Transport Association regarding the matter.

Clerk sort clarification on the whereabouts of hole in the road at Waterloo. This matter was reported at the last meeting but on checking it appeared to be on the North side of the bridge and not the south side as originally reported. This would now be reported to Highways.

11.Planning.

Applications for discussion

Trinity Hospital Alms Houses Unit 10	Listed Building consent
The Llwyn Clun	Erection of extension to provide self-contained annex
5 Farm Close	Alterations to existing garage to form music room
Thomas Cottage 18 Church Bank	Erection of a conservatory and domestic garage
Castle House Castle Street	Temporary siting of a mobile home
Wells Cottage Llwyn	Use of land for the stationing of a mobile home
St Georges School	Erection of a flag pole
Ship House Clun	Listed building consent – 2 velux windows
Viva Nova Ford Street	Erection of Conservatory, porch and conversion of garage

There were no objections to any of the applications

Applications approved

St Georges School	Erection of a flag pole
Trinity Hospital	Crown lifting of trees
Pooh Hall	Extraction of stone
Old Vicarage	Tree works

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Ingestre School Road	Tree works
Chapel Lawn	Erection of 2 wooden poles on existing pole line
Ship House High Street	(as above)
The Barn High Street Clun	Conversion and extension
Applications withdrawn	
Severn Trent	Work at Clun Sewerage works

12. Finance

Insurance. Clerk informed council that the insurance was due for renewal and a review of cover was probably necessary.

Several items were not adequately covered and some were no longer required. Clerk would contact the insurance company to discuss the alterations with a view to presenting the proposed new policy at the next meeting.

Acceptance of Financial Regulations. These had been circulated with the agendas. It was proposed these were accepted by Cllr Pendry and seconded by Cllr S Smith and all were in favour.

Minute 04-05-85 It was resolved that the Financial Regulations be accepted

Account balances as at 31 March 2005 are as follows:

Treasurers Account	868.65
Money manager Account	12333.96
COIF Money Master	240.39
Leek Building Society ROWE	803.90

Bills paid since last meeting and before end of financial year

Clerks Salary	£ 336.68	
Expenses	£ 54.80	£ 391.48

Inland Revenue	£ 28.46
Community Charge Cemetery	£ 13.18
Bills due for payment as at 28 April 2005	
Clerks Salary	£204.49
Expenses	£ 91.54
J Powter – Repair to footpath light	£ 25.00
M Black – Removal of Ivy from Town Hall	£ 125.00
Central Networks New Lamp in Ford Street	£1038.70
Data Protection	£ 35.00
N Power Street Lighting electricity 1/4/04-31/12/04	£ 386.55
1/1/05-31/3/05	£ 131.81
B Evans Secretarial Annual Parish Meeting	£ 55.00
Youth Club	£ 750.00

Clerk informed the meeting that the street lighting bill per quarter was now considerably higher than in the past and she has queried this with Npower and was waiting clarification.

Minute 04-05-86. It was resolved after being proposed by Cllr Jameson and seconded by Cllr Sherring that the outstanding bills, with the exception of the Npower bill, should be paid.

The meeting was adjourned for Mrs Thorpe to explain how the electricity bill was arrived at. In the case of streetlights it was purely an estimate of what they thought we used and could be open to negotiation.

Purchase of Computer. Clerk provided four quotes for laptops.

Minute 04-05-87 It was resolved to purchase a Samsung at £540-00 plus VAT.

It was decided not to purchase a legal office copy of the software but accept the versions already loaded on the machine.

COIF Account. There was £240.00 in the account and the monies were due for distribution. It was proposed by Cllr Appleton Fox and seconded Cllr Pendry that each of the three Parish Halls receive £80-00 each.

Minute 04-05-88 It was resolved to distribute the COIF funds

COIF Signatory The clerk explained that the COIF correspondent and authorised signatory had normally been the previous Clerk. The bank account was subject to the necessity of two signatories for cheques. When informing of a change of name and address of the clerk the COIF administrators had asked that we either had two signatories or it was authorised by council that one signatory was acceptable.

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The acceptance of one signatory was proposed by Cllr Pendry and seconded by Cllr Sherring

Minute 04-05-89 It was resolved that the Clerk Mrs P J Smith be the single signatory for administration purposes on the COIF Charity Fund

13. Standards Board Findings. The Clerk read out all correspondence from and to Mr Slater on this issue and the information was noted. .

14. Church Street Bus Shelter. Cllr Pendry felt that there was no doubt that the benefit of Clun as a whole is currently advanced by having the bus shelter where it is or thereabouts. He therefore proposed that if an alternative site cannot be found then the bus shelter remains where it is for the duration of this Parish Council or until a sensible alternative is once again suggested. Cllr Dowell said that the Parish Council did charge a group of people to go and find an alternative site and she believed that one had been found so could someone report back on this. Cllr Pendry said he would give those details but wanted his proposal to be accepted and voted on. Cllr Terry seconded the proposal. There was some discussion on the proposal but there was no amendment therefore a vote was taken. 7 were for the proposal and 1 against. Therefore the vote was carried.

Minute 04-05-90 It was resolved that unless an alternative site for the bus shelter was identified as being suitable the bus shelter remained where it was.

Cllr Pendry then went on to describe the proposal. The suggestion for the alternative site was for an all-purpose shelter on or around the car park principally near the bridge. He went on to say that as the site did not conform to the current bus route and there was some debate as to whether it ever could be therefore it would not be a bus shelter and would require planning consent. He felt that planning permission would be extremely difficult to get. He also noted that the land in question belonged to the Parish Council. He had made some informal enquiries around the vicinity and there was considerable opposition to the proposal. He said that unless someone in this the Parish Council proposes that the Parish Council applied for planning permission for an acceptable shelter on our land then we have no other alternative site. Cllr Pendry confirmed that the present shelter could not be moved to the site. Cllr S Smith considered it was not a viable alternative anyway as it was not on the school bus route. Cllr Dowell requested that some kind of paper be made available for members to read. Cllr Pendry explained that no written information had been made available until Clerk pressed Colin Richards for a report of the meeting held last October. This was received yesterday but as Cllr Pendry explained this only listed the procedures that they went through. He also mentioned that the District Council was only acting as independent facilitators in the matter. The County Council had confirmed that they had no objections to the bus shelter in its current location. However, the County Council had indicated that they would prefer for children who live north of the river to use the pick up point in the Square in order to avoid congestion at the Church Street bus shelter but they could not insist on this but could only advise. Mr and Mrs Slater had written relating the unacceptable behaviour of the children waiting at the bus shelter. Excess litter was one problem and it was agreed to provide a

litterbin in the vicinity. The street cleaning was organised by Biffa and paid for by the District Council. Clerk informed the meeting of a dossier on the bus shelter issue that was handed to her before the meeting at 7.15. by Mr Slater. He had also provided a copy for the County Council legal department. However, after a cursory look it appeared to be mostly copies of correspondence already in the council's possession. She had obviously not had time to read the file before the meeting. Cllr Pendry said there was only one point at issue and that was, is the only alternative site acceptable. He therefore proposed that the Parish Council apply for planning permission. There was no seconder to this proposal, therefore the motion was lost and the previous resolution should be adhered to. The matter was now closed and any further correspondence on the subject would be deemed as vexatious. Cllr Dowell did ask about the dossier handed in at the meeting and would any of it be brought back at a future meeting. The clerk said no as the matter was now closed.

15. Heritage Trail and seats

Cllr Pendry gave details of the proposed Heritage Trail and the requirement to put some signage on important buildings in the town. Funding was being provided for replacement seats by the bridge and the

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Parish Council would need to take over the ownership of them. It was proposed by Cllr S Smith and seconded by Cllr Williams that the council take over ownership of the seats and they would be included on the insurance policy. Clerk mentioned that the seat at the cemetery needed replacing. Meeting adjourned whilst Peter James asked about seats at the Memorial Hall. Cllr Pendry said this was in hand.

Minute 05-06-11 It was resolved that the Parish Council accepts ownership of the new seats at the bridge.

16. Correspondence Received to date

Local Transport information

Senior Citizens Forum

South Shropshire District Council Anti dog fouling programme

Standard Committee FIO

Shropshire County Council

Review of Registrar Services

Emergency planning briefing

Path Times Newsletter

Standards Board of England

Consultation re review of Code of Conduct Questionnaire

DEFRA

Quality Parishes

SALC

Parish Pump

National Probation Service

Newsletter

Trafalgar Day

Information

DTI

Broadband information

Wildseed planting

Notice of Memorial Hall AGM

Bishops Castle Partnership steering committee minutes

All correspondence was noted and the Council decided to take up the offer of anti dog fouling notices and the clerk would write and request they be put on all litter bins in the parish.

17. Any other business for next meeting. Cllr Pendry requested that Council consider that any correspondence for discussion should be copied and sent with the agenda so that members could consult them before the meeting thus saving the time it took to read them to the meeting. Cllr Appleton-Fox said that the council could use his photocopying facilities. Purchase of litterbin at the bus shelter should also be discussed. These items would be put on the next agenda.

Clerk also mentioned the fact that the grass cutting grant money was used to pay the football club to cut the grass and the clerk was concerned with the legalities of this. Council decided not to pursue this.

18. The next meeting would be the Annual Parish Council Meeting on 26 May 2005 at Redlake Valley Village Hall at Chapel Lawn.

The meeting closed at 9.10 p.m.