

CLUN with CHAPEL LAWN PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held at the Redlake Valley Village Hall, Chapel Lawn on Thursday, 26 May 2005 at 7.30 p.m.

A motion was passed to allow the present chairman to start the meeting. Proposed by Cllr Terry and seconded by Cllr Appleton Fox. All in favour.

Minute 05-06-01

In attendance: Councillors B Vesty, N Appleton-Fox, K Terry, Mrs V Sherring, Mrs S Smith, Mrs S J William's, M J K Smith, Mrs S Dowell, Mrs J Devaney and C. Pendry.

1.Apologies for absence.

Cllr S Blood's apologies were accepted

2.Election of Chairman.

Cllr. Vesty was proposed by Cllr Appleton Fox and seconded by Cllr Terry

All were in favour.

Minute 05-06-02 It was resolved that Cllr Vesty be elected as chairman for the council year 2005/6

3.Election of Vice Chairman:

Cllr M Smith was proposed by Cllr Williams and seconded by Cllr Dowell.

All were in favour

Minute 05-06-03 It was resolved that Cllr Smith be elected as vice-chairman for the council year 2005/65

4.To appoint members of committees.

Minute 05-06-04 It was resolved that in addition to the chairman and vice chairman the following members were elected:

Executive committee.

Cllrs Appleton-Fox, S. Smith, and C Pendry

Proposed by Cllr Sherring and seconded by Cllr M Smith.

Rights of Way and Environment Committee. Cllrs Terry, Williams and Dowell.

Proposed by Cllr Pendry and seconded by Cllr Sherring.

Cemetery Committee. This had been missed off the Agenda so would be dealt with at the next meeting.

Planning. All councillors.

5.Council representatives to outside bodies.

Cllr M Smith raised the question as to whether there was a need for the Parish Council to have a representative on the Clun Memorial Hall Committee. A discussion followed but there was no support for this suggestion. It was proposed by Cllr Pendry and seconded by Cllr Sherring that the following Councillors be elected.

Clun Memorial Hall and Playing Fields Charity: Cllr Vesty.

Redlake Village Hall. Cllr S Smith

Shropshire Association of Local Councils area committee. The Chairman.

Minute 05-06-05 Resolved that the above mentioned representatives be elected.

6.To make any amendments to standing orders. . The clerk suggested that the fact that all meetings were now recorded should be added to the standing orders. This was proposed by Cllr Pendry. The clerk also suggested that it may be easier to remember if council meetings were to be held on the last Thursday on the month rather than the fourth. No one wished to make this change so there was no need to make any alterations.

Minute 05-06-06 It was resolved to note in the standing orders that meetings were recorded.

7.To Review Financial regulations. As these were only recently prepared it was decided that only an update of the asset register was needed, the figures to be in line with the insurance value.

Proposed by Cllr S Smith and seconded by Cllr Pendry

Minute 05-06-07 It was resolved to accept the current financial regulations and review the asset register in line with the insurance value.

Business Meeting of Parish Council

1. Before the start of the business meeting the Chairman invited any comments or questions from the members of the public who were present.

None

2. Apologies Cllr Blood

3. Declarations of interest.

In accordance with Parish Councils (Model code of conduct) order 2002 issued under the Local Government Act 2000. The following were declared.

Declarations of Personal interest: Cllr Appleton Fox re item 10, 11, 12

Declarations of Prejudicial Interest: Cllr Appleton-Fox item 11

4. Approval of minutes of the meeting of 28 April 2005

Proposed by Cllr C Pendry and seconded by Cllr K Terry

Minute 05-06-08 It was resolved to approve these minutes.

5. Continued business.

Clun Memorial Hall & Playing Fields . Clerk was still awaiting a reply from the County Council. regarding the footpath. The solicitor had been sent the Deed of Declaration and submitted it to the Land Registry, when he received a reply he would inform the council.

Heavy lorries in Clun. The clerk had contacted the Freight Transport Association who was unable to help as they had no jurisdiction over foreign lorry drivers not the satellite navigation information. It had been suggested to the clerk that when and if the bridge was closed for repairs in 2006 and haulers associations were notified of the closure some extra information could be included regarding these problems. Clerk would write to the County Surveyor. It was also suggested, and agreed that the clerk should contact the MEP for some assistance in this matter.

Parish Officer Scheme . The clerk had written to Martin Whitelegg for some assistance in preparing a questionnaire but had not yet received a reply.

Anti Dog Fouling Notices. A supply of notices had been received and Cllr Pendry took them to distribute around the town. The clerk had placed one on the bus shelter already but it had been removed within a few days. Cllr Dowell was asked to put up another one. Clerk had requested notices be put on waste bins.

Vacancy for Parish Council. The notices had been posted declaring the vacancy and as no one had requested an election the council now had powers to co-opt. The posters inviting applications were now ready for distribution and it was hoped to co-opt at the next meeting.

6. Cemetery Matters. The Health and Safety inspection had not yet been done so at present there was nothing to report. The survey of the Burial ground was almost finished and would be returned to the Home Office.

7. Street Lighting. Pirelli had not yet done the inspection. The clerk informed meeting that when lights were reported to her as out of order she normally notified Pirelli within 24 hours.

8. Highways Matters. The hole in the road at Waterloo had been reported. Clerk had been given an update on the situation regarding the request by Mr and Mrs Slater for a disabled parking bay and this was relayed to council.

9. Planning.

Applications for discussion

None

Applications approved

Wells Cottage Llwyn

5 Farm Close Clun

Trinity Hospital

The Llwyn

Thomas Cottage Clun

Use of land for the stationing of a mobile home

Alterations to garage

Listed Building consent

Extension

Conservatory

Clerk was asked to confirm with SSDC that the width of the opening at Turnpike was as per the planning permission granted.

10. Finance

Insurance. A revised renewal had been received but needed some adjustments and the paperwork was evidently in the post. It included all the revisions discussed at the last meeting. The seats were still to be included. It was proposed that we include 5 seats at a total of £2000. Proposed by Cllr Pendry and seconded by Cllr Sherring.

Minute 05-06-09 Resolved to notify the insurance of this additional cover required

Clerk's expense. Clerk gave notice that at the recommended travel allowance was 50p per mile and had been for some months although she did not request it to be backdated. It was proposed by Cllr Appleton Fox and seconded by Cllr Terry that the clerk receives this amount.

Minute 05-06-10 It was resolved that the clerks travelling expenses be 50p per mile.

Account balances as at 26 May 2005 are as follows:

Treasurers Account	4285.11	
Money manager Account	12333.96	
COIF Money Master	0.39	
Leek Building Society ROWE	821.96	
Bills due for payment as at 26 May 2005		
Clerks Salary	£267.91	
Expenses	£ 75.11	£ 343.02
N Power Street Lighting electricity	1/4/04-31/12/04 £ 386.55	
	1/1/05-31/3/05 £ 131.81	£ 518.36
Enterprise South West Shropshire		£ 15.76
SALC Affiliation fees	£ 211.92	
Pirelli Annual Street Lighting maintenance and repairs to lights		£1014.73
Andrew Wallace		£ 36.00
PCC Purchase of computer		£ 654.50
Clun Memorial Hall hire for Annual Parish meeting		£ 25.00
Coif Account		
Clun Memorial Hall		£ 80.00
Newcastle Village Hall		£ 80.00
Redlake Valley Village Hall		£ 80.00
Allianz Cornhill Insurance		£1579.89

The clerk was still awaiting a reply from NPower. She also showed council the new computer and informed the meeting of the dedicated email address for the council. clunpc@gmail.com. Unfortunately the printers she had available were not up to the specification of the computer, it was obvious one was needed so members were in agreement that a printer should be purchased. It was further decided that a combined printer/scanner would be useful. These were priced at approximately £85 plus VAT. Clerk was therefore authorised to purchase one. Proposed by Cllr S Smith and seconded by Cllr Williams

Minute 05-06-11 It was resolved that clerk should purchase a printer/scanner.

Minute 05-06-12. It was resolved after being proposed by Cllr S Smith and seconded by Cllr Williams that the outstanding bills, with the exception of the Npower bill, should be paid

Acceptance of Annual Accounts The Financial report had been circulated this was discussed and it was proposed by Cllr Dowell and seconded by Cllr Williams all were in favour

Minute 05-06-13 It was resolved to accept the financial report for 2004-5

The details of the Statement of Assurance was read to the meeting and the answers were approved

Proposed by Cllr Pendry and seconded by Cllr Appleton-Fox

Minute 05-06-14 It was resolved to approve the Statement of Assurance

Appointment of Internal Order

Cllr Appleton-Fox declared a personal interest in this item

Minute 05-06-15 It was resolved to appoint Mr N Rand F.C.A. as internal auditor for 2004-5

11. Distribution of Correspondence. It was agreed that all relevant correspondence would be circulated with the agendas. The correspondence would be sent by email where possible. It was also agreed that any photocopying could be done at Marches Archaeology and paid for by invoice. This was proposed by Cllr Sherring and seconded by Cllr Terry

Minute 05-06-16 The above arrangements for future correspondence and photocopying was resolved.

12. Purchase of Litter Bin for Church Street Bus Shelter

Cllr Appleton declared an interest in this item

A formal proposal that a litterbin be purchased for the bus shelter was proposed by Cllr Pendry and seconded by Cllr Devaney

Minute 05-06-17 It was resolved to purchase a litter bin for the Church Street bus shelter.

13)Correspondence May 2005

Clun Carnival Art and Craft Show 2005
South Shropshire District Council

Request for a grant to stage the show
Standard Committee FIO

Shropshire County Council

Notification re public enquiry on allocation of Gypsy sites
Shropshire Registration Scheme
Consultation re draft statement of Community Involvement
Draft Provisional Local Transport Plan 2006-11
Path Times Newsletter

Standards Board of England

Information re 3 day celebration of Shropshire
Notification of recent decision to refer an allegation
to Ethical Standards Officer

“ “ “

Allegation to be referred to local Standards Board
Clerk's clippings and notification

SALC

Shropshire Playing Fields Assoc

West Midlands Assembly magazine

Freedom of Information Legal update

Information re consultation on Audit regime

Tess 49 Link

Notice of open day

SCC

Notification of road closure in Whitcott – 15 June 2005
For 2 weeks

Information regarding Age Legislation 2006

This correspondence was noted.

A thank you had been received from the Youth Club. It was thought that some financial clarification should be sorted on the details of the expenditure. Cllr Vesty would investigate this.

Cllr Smith asked if we had any information regarding the Foul Vent refurbishment.

14) Any other business for next month's agenda

Request for grant from Clun Carnival Art and Craft Show 2005

Request for Redlake Village Hall car park maintenance

15) Date of next meeting. 23 June 2005

Meeting closed at 8.51pm