

CLUN with CHAPEL LAWN PARISH COUNCIL

Before the start of the Parish Council Meeting the Chairman invited comments or questions from the members of the public present.

Mr P James informed the meeting that he had discussed the footpaths at the Memorial Hall with the clerk after the meeting and confirmed the correct numbers.

Minutes of the Parish Council Meeting held at the Community Rooms, Hazelhurst Close, and Clun on Thursday, 10 March 2005 at 7.30 p.m.

In attendance: Chairman Cllr. Mrs B Vesty, Vice Chairman M J K Smith, Councillors N Appleton-Fox, R Jameson, C Pendry, S Blood, K Terry, Mrs S J Williams, Mrs S Dowell and Mrs J Devaney

1. Apologies for absence. Cllr Mrs V I Sherring(away) and Mrs S Smith(working) Apologies were accepted.

2. Chairman's opening remarks. She informed the meeting that it was being recorded.

3. Declarations of interest.

In accordance with Parish Councils (Model code of conduct) order 2002 issued under the Local Government Act 2000. The following were declared.

Declarations of Personal interest: None

Declarations of Prejudicial Interest: Mrs J Williams on two items. Town Hall and Memorial Hall

4. Approval of minutes of the meeting of 27 January 2005

Proposed by Cllr M J Smith and seconded by Cllr J Williams

Minute 04-05-73 It was resolved to approve these minutes.

5. Continued business.

Town Hall Clock. The engineer had now corrected the clock and instructed Cllr M K Smith and the clerk how to make the necessary adjustment. It was noted that low voltage electricity had been the probable cause of the time difference. As it had cost the parish money to correct the clock the Clerk was asked to write a letter of complaint to Npower.

Ford Street Light. This had now been fitted.

Clun Memorial Hall & Playing Fields, Legal Matters.

Cllrs Williams and Appleton-Fox left the meeting for this item. Mr Medlicott had sent the Declaration of Trust for signature. A search had been made with the County Council to determine ownership and status of the footpaths but the reply received was thought to be incorrect. The meeting was adjourned for Mr James to give his opinion on the matter. Clerk would liaise with Mr James and query the matter on the Definitive Map and ultimately with the County Council. Signatures on the Trust document were therefore left until the footpath issue was sorted out.

Health and Safety – Foul Vents Cllr M Smith had not received any communication from Severn Trent but clerk had received a telephone call from a Mr Mercer, a consultant who had been instructed by Severn Trent to inspect the vents. It was hoped there would be an update by the next meeting.

Bridge Post-box The clerk said that Royal Mail were due to look at the site again. A letter had also been received from Mrs Slater informing the Council that she had no objection to the box being placed outside her house. Royal Mail had informed the clerk that Mrs Bradbury from Clun Post Office had contacted them requesting that the post box is put outside the post-office.

Clun Bridge. Following the Public Meeting and as was decided at the last meeting a letter had been written to the County Surveyor setting out all the points raised at the public meeting. A reply had been

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received which was read to the meeting. Council was not impressed with the reply from the County Council. A copy of both letters would be sent to the Clun Chronicle for publication.

6. Audit Clerk reported that the audit had now been finished and the auditor's final report was read to the meeting. It was noted that all requirements were now in operation.

7. Financial Regulations. A draft copy of the document had been circulated to councillors. No observations or changes were proposed. The Regulations would therefore be presented to council for acceptance at the next meeting

8. Cemetery Matters Three quotes had been received for the grass cutting and the cemetery committee had considered them at their recent meeting and proposed to council that the cheapest quote from Mr Black be accepted. It was proposed by Cllr

Pendry and seconded by Cllr Blood that the contract is offered to Mr M Black of Guilden Down.

Minute 04-05-74 It was resolved that Mr Black be offered the grass cutting contract for 2005

Health & Safety issues at the Cemetery. The cemetery committee had discussed the issue and agreed to suggest to Council that a Health and Safety expert be asked to prepare a risk assessment. Cllr Jameson now felt that a risk assessment was not necessary and that any memorials requiring correction should just be done as necessary after an inspection by the cemetery committee. Some discussion ensued regarding the qualification of the council members to do this. Details of the Insurance requirements for the Cemetery were read to the meeting. The Clerk and the Chairman were of the opinion that professional help should be sort but other members disagreed. The chairman adjourned the meeting to seek the advice of Mr Slater who was present as a member of the public and who had experience on Health and Safety issues. He informed the meeting that it was his opinion that the Council should do everything that was considered reasonable to cover themselves. A debate on what would be considered reasonable ensued. It was eventually agreed that the cemetery committee should make a detailed survey of the cemetery and report their findings. to the next meeting

9. Street Lighting. Pirelli had not yet provided quotes for the work. Several streetlights were not working and the clerk would report them to Pirelli.

10. Closure of Public Toilets for refurbishment. The toilets were due to be out of action until mid May. though the District Council had now agreed to provide port-a-loos for the Easter weekend.

11. Highways Matters. A letter had been received from the County Council informing that Mr Slater had requested an on street disabled parking bay for his wife outside their house. Details of the request were read to the meeting. Council believed that this was not a decision to be taken by the Parish Council and clerk was asked to relay this comment to the County Council. Council was informed of a grant for disabled footpath alterations. This was evidently looked at some years ago but if anyone knew of any places where this was needed they were to notify the clerk.

12. Transport. Clerk had received a reply to the letter sent on behalf of the Chapel Lawn resident and this was read to the meeting.

13. Freedom of Information Act. Clerk gave a report of the training course organised by SALC that she and the chairman had attended. It was a very informative meeting giving an insight into the new act and how it could affect council. It was proposed that until any requests were received agreement on charging for disbursements should be delayed. The Code of Conduct and Standing Orders were now on the

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Website as well as the Minutes and Agendas since February 2004. The council was required to comply with Data Protection and it was agreed that the fee should be paid.

Minute 04-05-75 It was resolved that the Council registered with Data Protection

14. Standards Board Investigation. Cllr Appleton-Fox left the meeting for this item. The decision had now been made and the report of the summary was read to the meeting. It concluded that no action needed to be taken on this matter.

15. Planning.

Extraction of stone from a quarry at Pooh Hall.

No objections

Lopping of branches from a yew trees at the Old Vicarage

No objections

Tree work at Trinity Hospital.

No objections The tree warden had been consulted on both of this.

Proposal for a change in the roof height at the development at The Barn in High Street.

No objections

Erection of two electricity poles at Chapel Lawn.

No objections

16. Finance

Account balances as at 10 March 2005 are as follows:

Treasurers Account	261.21
Money manager Account	14250.12
COIF Money Master	214.14
Leek Building Society ROWE	817.74

Bills due for payment as at 10 March 2005

Clerks Salary £ 177.36

Expenses	£ 86.85	£264.21
Burial Clerk Mrs Davies Yearly Salary		£ 80.00
Smith of Derby (Town Hall Clock)		£141.00
D S Britten Batteries		£ 8.60
G O Medlicott Search fees		£ 38.00
Lexis Nexis Local Council Administration 6 th Ed.		£ 42.45
Enterprise South West Shropshire Photocopies		£ 7.57
SALC Training Courses		£ 45.00
Office Express		£ 23.31
Auditor Winross Hacker Young		£293.75
Office Express Feb Acc		£ 6.59
Enterprise S W Shropshire Feb Acc		£ 5.04

Minute 04-05-76. It was proposed by Cllr Jameson and seconded by Cllr Appleton-Fox that the outstanding bills should be paid.

Purchase of a laptop computer. To date two quotes for this had been obtained and they were discussed, they ranged between £429 and £525 plus VAT. The clerk and chairman would investigate further but it was proposed by Cllr Williams and seconded by Cllr Terry with all in favour that a suitable lap top computer should be purchased for the use of the clerk.

Minute 04-05-77 It was resolved that a suitable laptop computer should be purchased.

Grants requested. Clerk informed the meeting that they had already spent £2250 on grants this year. After discussion Cllr Jameson proposed that no further grants should be paid.

Minute 04-05-78 It was resolved that no further grants would be paid for 2004-5

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Town Hall Trust. Cllr Williams left the meeting for this item. A bill had been received for repair to the emergency light at the Town Hall it was agreed to pay £25.00 for this.

Minute 04-05-79 It was resolved to provide £25 to cover the cost of the repair.

A discussion was held on the state of the ivy on the Town Hall it was covering the window and making the stairwell very dark. Quotes for the removal had been received and were discussed.

Minute 04-05-80 It was resolved that Mr Black be asked to deal with the matter at a cost of £125.00

17. Correspondence Received to date

Letter from MP re BT's removal of telephone boxes

SSDC Standards Committee minutes and Agenda

SALC notifications, training courses.

Licence transfer for Sun Inn

Notification of Street Closure Green Man and Clun Show

NHS Booklet "Choosing Health"

Office of Deputy Prime Minister -Vibrant Local Leadership & Citizens Engagement and Public Service

Defra - Clean Neighbourhoods & Environmental Bill – Outline of Proposals

The correspondence was noted. Only correspondence listed on the agenda was discussed all other to be placed on the next agenda. Notice of a proposed street closure in Newport Street on 11th April.

18. Any other business for next meeting. None

19. The next meeting would be on 28 April 2005.

20. Annual Parish Meeting. The date was confirmed 14 April at the Memorial Hall
The meeting closed at 9.25 p.m.