

CLUN with CHAPEL LAWN PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held at the Community Rooms, Hazelhurst Close, and Clun on Thursday, 6 May 2004 at 7.30 p.m.

In attendance: Councillors N Appleton-Fox, R Jameson, K Terry, Mrs S J William's, M J K Smith and C. Pendry.

Apologies for absence.

Cllrs. Mrs B O Vesty, L Bird, Mrs S M Smith and S Bird.

Election of Chairman.

Cllr. Mrs B O Vesty was proposed by Cllr Mrs J Williams and seconded by Cllr. C Pendry.

Minute 04-05-08.

It was resolved that Cllr Mrs Vesty be elected as chairman for the council year 2004/5

Election of Vice Chairman:

Cllr. M K Smith was proposed by Cllr. Appleton Fox and seconded by Cllr. Terry.

Minute 04-05-09.

It was resolved that Cllr M K Smith be elected as vice-chairman for the council year 2004/5

To appoint members of committees.

Minutes 04-05-10

It was resolved that in addition to the chairman and vice chairman the following members were elected:

Executive committee.

Cllrs Appleton Fox, Jameson and Mrs Smith. Proposed by Cllr Williams and seconded by Cllr M K Smith.

Rights of Way and Environment Committee. Cllrs Terry and Williams. Proposed by Cllr Pendry and seconded by Cllr Jameson.

One vacancy still available.

Cemetery Committee. Cllrs Jameson and Williams. Proposed by Cllr M Smith and seconded by Cllr Appleton-Fox.

Planning. All councillors.

Council representatives to outside bodies.

Minute 04-05-11 It was resolved as follows.

Clun Memorial Hall and Playing Fields Charity: Cllr B Vesty was proposed by Cllr Pendry and seconded by Cllr Terry. Cllr M Smith was proposed by Cllr Jameson and seconded by Cllr Appleton Fox. A secret ballot was held and Cllr Smith received 3 votes and Mrs Vesty 2 votes. Cllr M Smith was therefore appointed.

Redlake Village Hall. Cllr S Smith was proposed by Cllr Terry and seconded by Cllr Jameson. Cllr S Smith was therefore appointed.

Shropshire Association of Local Councils area committee. The Chairman was proposed by Cllr Smith and seconded by Cllr Jameson. Cllr Vesty was therefore appointed.

Representative to Standards Committee. This was not listed on the agenda but will be included on the next agenda for June.

To make any amendments to standing orders. None

To discuss possible change of date for meetings. It was suggested that meetings be changed to the 3rd Thursday in the month. After some discussion it was decided that as only half the members were present the matter should be delayed for discussion at the next meeting.

Procedure for Public Session. It was suggested that written requests to speak should be sent to the clerk 24 hours before the meeting. After discussion it was decided not to pursue this suggestion and no resolution was proposed.

Review of Registers of Interest. Cllrs. were reminded of the annual review and the need to declare any new interests or if there was no change to complete the relevant "no change" form. These forms were provided and were to be sent on completion direct to the District Council.

Before the start of the Parish Council Meeting the Chairman invited any comments or questions from the members of the public who were present.

Mr K Fox wished to bring to the attention of the Parish the possibility of the undertaking a tree survey in the Parish. He also wished it known that advice could be provided if people in the village required information on tree problems such as overgrown trees. He would provide more details at the next meeting. D Britten asked when the damaged light in the High Street would be repaired. Colin Pendry replied that it had been reported to the relevant people.

Declarations of interest.

In accordance with Parish Councils (Model code of conduct) order 2002 issued under the Local Government Act 2000. The following were declared.

Declarations of Personal interest: none

Declarations of Prejudicial Interest: none

Approval of previous minutes.

Proposed with one amendment by Cllr J Williams and seconded by Cllr C Pendry.

Minute 04-05-11 It was resolved to approve the minutes of this meeting.

Continued business. Cllr C Pendry requested that serious consideration be given to changing the day of meeting as it clashed with District Council Meetings. Other councillors noted that this had been tried before but it had not made any difference to the attendance of District and County councillors. It was agreed that the matter be included on the May agenda for discussion.

Transport in Clun. Cllr Pendry gave an update on the situation. A letter from Ludlow Town Council had been received asking if they should lobby the County Council on the matter of the loss of the Ludlow bus. Clerk was asked to reply that any lobbying would be useful.

Residential Parking in Clun. Cllr Williams reported that the Chairman and herself had met with Glyn Shaw from the Traffic department. Mr Shaw had looked at the situation and he indicated that in his opinion neither a loading bay nor extending the zigzags would improve the overall problem. He would confirm this in writing. Cllr M K Smith suggested that maybe a one way system in Buffalo Lane could be considered. There was no proposal put forward on this suggestion. Two suggestions/observations had been received in the suggestion box. The first raised the matter of employees from Marches Archaeology parking their cars in the High Street instead of using the Memorial Hall car park as agreed when planning permission was obtained. Cllr Appleton Fox said he would talk to his employees and ask them to park at the Hall in future and walk to the office. Cllr Pendry said that most of the traders in Clun should review the staff parking outside their premises. The second query was regarding the parking at Fayre and Square, the writer believed that planning permission had been passed to change the garden to a parking area. Cllr M Smith confirmed this was correct and he did intend doing this at sometime. When Mr Shaw visited Clun the service pole was mentioned and the possibility of moving it, he would look into this.

Bridge Car Park. Clerk had written to Mr Caird regarding a possible extension to the existing car park but had not received any reply. Cllr Pendry suggested that the correct person to write to would be the SSDC property manager Mr J Bryant. Clerk was instructed to write to him. It was noted that the present car park surface was disgraceful and in need of repair.

Town Hall Roof. Mr Grimes had left a message for the clerk. It appeared that the wood of the cupola had shrunk and resulted in cracks appearing through which rain had leaked. He suggested that the woodwork was in need of repainting to weatherseal it properly. He had filled the cracks with mastic as a temporary measure. Clerk to try to obtain quotes for this work.

Street Lighting. MEB had quoted for the cost of a new lamp in Ford Street. Two quotes had been provided. A Victorian type lamp at £884 plus VAT or a replacement similar to the existing lamp costing f £602 plus VAT. Clerk was asked to contact Mr Blood and ask if he was prepared to make a contribution to the new lamp.

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Health & Safety Issues. Clerk had written to Severn Trent regarding the safety of the foul vents and was awaiting a reply. Clerk confirmed that the Chairman and herself were still trying to obtain information on what the council's legal requirements were regarding risk assessments and Health & Safety.

Highways. All previously reported matters were being dealt with.

Planning. A revised application had been received for a dwelling at Six Bells Cottage. Cllr Appleton Fox declared an interest as he had a personal interest through his business dealings with Incline. He left the meeting. Chairman adjourned the meeting to allow the public present to present their case. Firstly Mr Davies from Incline put the case of his client Mrs Ellison. Mr R Maund and Mr Montagu both residents, then put forward their objections to the proposal. Chairman recommenced the meeting. Clerk advised that the meeting could not continue unless the meeting had a quorum. Cllr Appleton Fox was asked back into the meeting. A vote was then taken with Cllr Appleton Fox abstaining. It was decided that the revised application was still not acceptable. The design was at odds with the village design statement, and out of character in this area of conservation. Cllr Pendry proposed this objection and seconded by Cllr J Williams, others were in favour with two abstentions.

Minute 04-05-12 *It was resolved that the council should object to the above application.*

An application for a new vehicular access at Llwyn Road was discussed. Clerk had received a copy of a letter sent by Peter James to the Planning authority advising that the new access route was close to an existing right of way and this had not been declared when completing the planning application. He was concerned that the Right of Way should not be blocked at any time during alterations. Proposed that there were no objections by Cllr Jameson and seconded by Cllr Pendry.

Minute 04-05-13 *It was resolved that there were no objections to the application but a comment on the above be mentioned.*

A planning request to demolish a shed at the Ship House was discussed and no objections were raised.

Minute 04-05-14 *It was resolved to support this application*

Notice of approval of the menage at White House Clun, and the extension at The White Horse were received. The application for planning permission at the Coal Yard Clun had been withdrawn.

Finances Account

Balances are as follows:

Treasurers Account		6513.00
Money manager Account	12533.65	
COIF Money Master	143.80	
Leek Building Society ROWE	763.14	

The following accounts were approved for payment

Cornhill Insurance		1300.57
A Wallace Grass Mowing		36.00
Stationery Office Express		5.20
Clerks Salary	£149.50	
postage	£ 9.24	
travelling	£ 38.40	
Use of office etc (3months)	£ 25.00	222.14
SALC Annual subscription		199.10
Npower Electricity		95.32
Herefordshire Fire Protection Service		29.14
Grant to St Georges Church for grass cutting		600.00
Grant to Clun Memorial Hall for grass cutting		600.00

Minute 04-05-15 It was resolved that payments be made as above.

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Appointment of Internal Auditor

Mr N Rand from Mardu was proposed. The date of audit would be changed to allow the clerk a little more time deal with the accounts. Both these resolutions were proposed by Cllr Pendry and seconded by Cllr M Smith. One abstention from Cllr Appleton Fox.

Minute 04-05-16 It was resolved to accept the above proposals.

Insurance Review. It appeared that we did not have adequate fidelity cover at present. New forms needed to be filled in and an additional premium would be due. Clerk to obtain the forms for discussion at the next meeting.

Correspondence

The following correspondence had been received.

Shropshire Hills

Tree Wardens

Both R Maund and K Terry agreed to continue as tree wardens.

Other correspondence was presented and noted.

P. James

Parish Paths Partnership update

YHA

Clun Mill re opening

Standards Board

Re complaint

SCC

Quality Parish Initiative

Public Transport News

Recycling centres summer opening

SALC

Parish Pump

Training Course

SSDC

Second Homes Council Tax Revenue

Youth Shelters

COIF

Charity Funds Annual Report

House of Commons Transport Committee

Inquiry into rural railways

West Midlands Regional Assembly

Newsletter

NHS Ambulance Service

Newsletter

Enterprise South West Shropshire

Brochure

Childcare outlook

Information on services

Co-option of one councillor.

Mrs S Dowell had applied for the vacancy it was proposed by Cllr Pendry and seconded by Cllr Jameson that she be co-opted. All members present were in favour

Items for next meeting.

Cemetery charges.

The meeting closed at 9.40 p.m.