

## CLUN with CHAPEL LAWN PARISH COUNCIL

**Before the start of the Parish Council Meeting the Chairman invited any comments or questions from the members of the public who were present.**

Mr Slater raised two points regarding the minutes of the planning meeting of 27 November. He said he wished to make it clear that at no time did he say to the clerk that he would be taking legal action to have the shelter removed. He did make reference to taking action for statutory nuisance. He also said that neither had he implied that he intended incurring the council in any expense. He believed Mr Maund had written to the Parish Council regarding this. Chairman confirmed that a letter had been received. Clerk explained that both objections to the wording of the minutes would be discussed at the relevant time on the agenda. Mr Slater also mentioned that Cllr Pendry, who was not in attendance, had told him he would be suggesting to the Parish Council that the Bus Shelter situation be reviewed. If the council did agree to review the situation he suggested that residents in the area be involved with the decision. Chairman confirmed she would put this to the council under the relevant agenda heading. Mr Slater also asked why minutes of the Dec 4<sup>th</sup> meeting had not been done. Chairman explained that the public session at the beginning of the evening was not part of the council meeting. However, we have taken advice on this from Richard Thomas and it appears that it has been custom and practice in the past to minute this session, therefore we now have provided minutes for the December meeting. Chairman explained that the previous clerk had minuted the questions from the floor so we should continue to do so until the Annual Parish Council Meeting. Mrs Dowell was concerned about the ill feeling the bus shelter had generated in the village and wondered where do we go from here with the problem. Her concern was that it happened and no one knew about it. The clerk did say however that the proposal to erect bus shelters started in 2002 and minutes from all Parish council meetings were put up on the notice board in the square. Cllr S Smith also mentioned that the Clun Courier had at least two items mentioning the bus Shelters. The clerk suggested to council that perhaps a copy of the minutes could be made available in the Post Office, the postmistress, Mrs Bradbury was agreeable to this. It could be tried for a trial period of say six months. Council thought this was certainly worth trying. Mrs Dowell further remarked that if the council did decide to move the shelters and money was needed then perhaps some fund raising could be organised and if that was required would the Parish Council let people know. She was advised that the bus shelter issue matter was on the agenda and due for discussion

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Minutes of the Parish Council Meeting held at the Community Rooms, Hazelhurst Close, Clun on Thursday, 4 March 2004 at 7.30 p.m.

In attendance: Chairman Mrs B Vesty, Councillors N Appleton-Fox, L Bird, R Jameson, Mrs V I Sherring, Mrs S M Smith, , K Terry and Mrs S J William's, Cllr M J K Smith was not present at the start of the meeting but attended later.

**Apologies for absence** were received from: Cllr. Pendry., Vice Chairman Mrs A Beazley and S Bird.

The clerk explained that all apologies would need be approved by council as a valid reason. In future the reason for non-attendance of a councillor needed to be provided. Cllr Pendry had not attended a meeting since 27<sup>th</sup> September 2003 and failure to attend for 6 consecutive months without approved apologies would mean he was no longer eligible to be a member of council. His reason for non attendance tonight was the need to attend an important District Council meeting. On this occasion this was an approved absence. Cllr Sherring mentioned that she understood that when Cllr Pendry applied to join the council he was aware of the conflict of dates with his District Council commitments so she wondered why he had applied. The clerk would write to Cllr Pendry making him aware of the apology procedure and the

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councils concern over his continued absences. Mrs Beazley had written giving her resignation from the council therefore we now had a casual vacancy and the procedure for a new councillor would be instigated.

### **Declarations of interest.**

*In accordance with Parish Councils (Model code of conduct) order 2002 issued under the Local Government Act 2000. The following were declared.*

Declarations of Personal interest: The Chairman declared an interest in the cemetery tenders, as she employed one of the applicants, S Blood.

Declarations of Prejudicial Interest:

Cllr Appleton-Fox declared an alleged Personal and Prejudicial interest in the bus shelter item on the agenda. He wished this stating in the minute

### **Approval of previous minutes.**

Several minutes required approval as follows. 6 November 2003 proposed by Cllr William's seconded by Cllr Bird, 4<sup>th</sup> December proposed by Cllr Jameson and seconded by Cllr Sherring, 5<sup>th</sup> February proposed by Cllr Sherring and seconded by Cllr Terry. Planning meeting minutes of 27 November. A discussion followed on the correctness of these minutes in view of Mr Slaters comments during the public session and a letter received from Mr Maund. This letter was read to the meeting. In

his letter Mr Maund stated he had not indicated to the previous clerk that he intended incurring the council in any expense regarding the bus shelter. Cllrs noted that the previous clerk had actually made these comments therefore the minutes were correctly recorded. However, they did agree to accept the objections and this fact should be recorded in this evening's minutes.

**Minute 03/04 - It was resolved to approve the minutes of all these meetings**

#### **Transport in Clun.**

Details had been received of the discontinuation of the 745 to Ludlow. Clerk was requested to write a strong letter of complaint to the County Council. It was the bus that the children used who attended Ludlow school and college, also people working in Ludlow and Clun. The demise of the Post Bus was also noted and a letter that had been received from Cllr Pendry requesting financial assistance to keep the post bus in operation. Cllrs felt that they were unable to provide any financial assistance.

**Bus Shelters.** Cllr Appleton-Fox left the meeting. Clerk had provided councillors with a schedule of correspondence received since the November meeting. A petition had also been received containing 141 names. It was noted that of these 25 did not live in Clun Parish. The total signatories were therefore 13% of the electoral roll. After some discussion Cllr Jameson proposed the following resolution.

He proposed that the promoters of the petition be given details of the specification of the bus shelter and be invited to investigate and identify any other possible sites. They would then be asked to report their findings to the Parish Council who would discuss any proposals at a later meeting. This resolution was seconded by Cllr S Smith.

**Minute 03/04 The above resolution was then voted on and approved with one abstention.**

Cllr Appleton-Fox was invited back to the meeting. Cllr M K Smith joined the meeting.

**Cemetery Committee** Cllr M Smith declared an interest at this point. Four quotes were considered for the grass cutting. They were from Messrs. Blood, Black, Price and Tortoreillo. It was noted that Mr Blood did not have the necessary insurance cover. Cllr thought that the tender forms were a little confusing and it was thought it should be re-vamped for the following year. A discussion and comparison of the tenders followed.

**Minute 03/04** It was resolved to offer the contract to Mr Tortoreillo. Proposed by Cllr William's and seconded by Cllr Sherring.

**Standards Committee** The Chairman Cllr Vesty informed council that she had been reported to the standards committee, but had been notified that they were not taking any action on the complaint.

**Parking** A letter had been received from Mr Limond The White Horse regarding the problems he had in

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accessing his property. He proposed that the council consider extending the Zig Zag area at present outside Fayre and Square. Cllrs discussed his request but felt that we should enquire with the County

Council regarding a review of the parking facilities in the town. It was suggested by the chairman that the possibility of a loading bay could be considered. It was eventually agreed that clerk should write to Divisional Surveyor for his advice. It was also agreed that a box be left in the Post Office asking for any suggestions to help the parking problems for residents and visitors. The matter of whether an extension to the existing car park could be considered. Cllr Jameson informed the meeting that the Duke of Norfolk agents have indicated that it may be possible to lease the small area of land adjoining the bridge car park but were in communication with the District Council on the matter. It was agreed that the clerk should also write to South Shropshire District Council asking for advice on the possibility.

**Town Hall** The clerk had contacted Mr Grimes asking him to attend to the leak in the roof but unfortunately he had not yet looked at the problem. It was decided that the Clerk should write to Mr Grimes expressing concern and asking for immediate attention to the problem. The chairman reminded Cllrs that the Town Hall was very much a liability for the parish and perhaps some thought should now be given to the future and the owning of such an expensive liability.

**Street Lights** A letter had been received from Mr Blood in Ford street. The light which was fixed to his property was broken and if it was to be replaced he would prefer a light more in keeping with his house and conservation area. Clerk was instructed to get some prices of replacements and to write to Mr Blood saying that if a light more sympathetic with the character of his property was purchased would he be prepared to contribute to the cost.

**Highways** Two problems were discussed. The broken railings at the Hurst Bend and also at the end of School Lane. The clerk was instructed to write to the Highways department requesting repairs be made. The telephone pole at the Hurst Bend was also damaged and BT would need to be contacted.

#### **Planning.**

Councillors considered and raised no objection to: Felling of a willow tree at 6 Bridge Street, Felling of a conifer 22 Newport Street, Formation of a menage White House Clun. A notification of a site visit at the Six Bells Vicarage Road had been received and the Chairman had attended. Permission had been refused. Another application for Mr Bodenham in the same road had been passed. Permission had also been granted for an electrical control cabinet at 9 Church Street. out access. This was noted on the form and returned to SSDC.

#### **Planning Procedure**

Clerk explained that if planning applications were received between full council meeting and a reply was required before the next meeting it would be necessary to have a planning meeting.

#### **Finances**

Account balances are as follows

Treasurers Account

844.59

Money manager Account	13475.19	
COIF Money Master		117.02
Leek Building Society ROWE	760.01	
The following accounts were approved for payment		
SSDC Election expenses (unopposed)		140.00
Clerks Salary		149.64
Postage	10.44	
Mileage	63.29	223.37

**Minute 03-04- It was resolved that payments be made as above**

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Requests for financial assistance for annual grass cutting at the Memorial Hall and the Churchyard were discussed and it was proposed that £600 be paid to each by Cllr M Smith and seconded by Cllr Terry all members were in favour.

**Minute 03-04 -It was resolved that these payments be made under Section 137.**

The budget for 2004 had been provided by the previous clerk in November 2003 and a precept of £11000 for the forthcoming year had been discussed. It had been applied for in January by the chairman in the absence of a clerk. It was now necessary to formally resolve the request. Proposed by Cllr Jamison and seconded by Cllr S Smith

**Minute 03-04- It was resolved that a precept of £11000 be requested for 2004.**

The clerk requested that she be able to attend two training course later in March. The cost was £15 each plus travelling expenses. Cllr M Smith proposed and Cllr Appleton -Fox seconded this request

**Minute03-04- It was resolved that the clerk should be allowed to attend both these courses.**

**Minute 03-04- It was also resolved that the clerk receive £100 per annum for use of computer and home office facilities for council work.**

### **Correspondence**

South Shropshire District Council

Notice of street closures 5 March and 2-3<sup>rd</sup> May

Re Code of Conduct and Register of Interests

Election procedure in Casual vacancies

Sports and Leisure Advisory

Air Quality Review

Clerks Clippings

Training courses

Local Channel re free community web site

Environmental Agency Flood advice

Pure Water Association

Government Office Renewable Energy Survey

West Mercia Police - Stop and Search

Public Paths Partnership Newsletter

Environmental Impact of Recreational vehicles on Green lanes

SALC Request for Nominations for Buckingham Palace Garden party. Cllr Mrs William's and Cllr MK Smith were nominated.

The letter from Mr Nicholls at Cound was discussed but it was decided that a local internal auditor should be found and it was believed that there were possibly two within the parish. Clerk would make enquiries. **Matters for inclusion on the next agenda.** The requirement of a Health and Safety policy and risk assessment for the Parish would be investigated and discussed at the next meeting.

**Rights of Way and Environment.** It was agreed that the next meeting of this committee would be scheduled to coincide with the Peter James receiving the draft Public Paths agreement. This would probably be in April. The clerk would liase with Mr James on this matter.

**Annual Parish Meeting.** It was agreed that this should be held on 5 May 2004 in Clun Memorial Hall

The meeting closed at 9.15 p.m.